

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

April 27, 2021

Call to order by Board President

Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro

Charles Pallas

Matthew Vaccaro

Edmond Monti (Virtual Attendance)

James Campbell

Members Absent: None

Also Present: James Knipper, Acting Superintendent

Laurel Spadavecchia, Business Administrator/Board Secretary

Dana Genatt, Director of Curriculum and Instruction

Connor Kimmel, Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

- Resolved to move to Executive Session

In accordance with the provisions of the Open Public Meetings Act, the Moonachie Board of Education shall conduct a closed executive session pursuant to the exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing: Preliminary FY 2021-2022 Budget and personnel for budgeting purposes. It is anticipated that the length of time of this executive session will be 30 minutes.

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 5 Ayes. Motion Approved.

- Acceptance of Minutes of April 13, 2021, closed session and regular session, and Superintendent Report – Attachment 1.1
 Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes. Motion Approved.
- PRESENTATION – Public Hearing 2021-2022 School Budget
 Presented by Laurel Spadavecchia
- Acceptance of Correspondence
- Superintendent’s Report – See Slide Notes
 Mr. Knipper discussed:
 - Teacher Appreciation is next week and the administrative team has some fun activities planned for the teachers.
 - TCNJ invited Ms. Genatt, Ms. Perez and Ms. Vitetta to present Moonachie’s instructional programming and student growth to their undergraduate student teaching members.
 - Realtime Migration planning meeting was held on April 19 and Mr. Diaz has begun data migration. Secretarial staff training will start in early June.
 - Summer Recreation and YCMA school partnership is being finalized for June 21-July 31 from Kindergarten through 8th grade from 9am-12 pm and STEAM activities from 12 pm – 1pm.
 - ESSER II funds will be presented on the next Board meeting rescheduled to May 12.
 - The Robert L. Craig School is now operating at 5 full days of live instructions with 288 students live and 62 students remote. Also noted, 86% of staff are also fully vaccinated.
 - Pilot Teacher Peer Observations are now underway. This program will allow teachers to grow from each other within instructional best practices.
 - Enrollment for 2021-2022 Pre-K is ongoing and already have filled 10 out of 15 slots for 3 year olds and 24 out of 30 slots for 4 year olds. Registration is first come first served.
 - Plans for 8th Grade graduation and dance are in accordance with the new Governor’s guidelines and will proceed as planned.
 Motion: Matthew Vaccaro
 Seconded: James Campbell
 Action taken: 5 Ayes. Motion Approved.

▪ Submission of HIB Cases – March 2021	
<u>Investigations</u>	<u>Confirmed Cases</u>
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- **Public Comments - (Agenda Items Only)**

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes. Motion Approved.

1. Resolved to adopt the final 2021-2022 school year budget.

SUBMISSION OF FINAL 2021-2022 BUDGET

WHEREAS, the preliminary 2021-22 school budget was approved for submission to the Executive County Superintendent by the Board of Education on March 9, 2021, and

WHEREAS, the Moonachie Board of Education authorized the submission of the 2021-2022 Preliminary School Budget to the Bergen County Executive Superintendent of Schools with the following Fund Allocations and requested waivers:

<u>Budget Totals:</u>	<u>2021-2022 Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$ <u>11,679,815.00</u>	\$ <u>9,168,049.00</u>
Total Special Revenue Fund	\$ <u>795,431.00</u>	<u>0.00</u>
Total Debt Service Fund	\$ <u>0.00</u>	\$ <u>0.00</u>
Totals	\$ <u>12,475,246.00</u>	\$ <u>9,168,049.00</u>

Be it resolved that the General Fund tax levy \$9,168,049.00 is approved to support the 2021-2022 school year budget.

BE IT FURTHER RESOLVED that the Moonachie Board of Education authorize the inclusion of \$180,000 from Maintenance Reserve into the preliminary 2021-2022 budget for required maintenance.

BE IT FURTHER RESOLVED that the Moonachie Board of Education authorize the inclusion of \$1,300,000 from Capital Reserve into the preliminary 2021-2022 budget to repair/replace the roof, for HVAC rooftop units, repair to the sewer system, repair to exterior building façade, replace gymnasium bleachers, replace stage flooring and hallway flooring, and to repair structural damage to the plumbing system of the Robert L. Craig School.

BE IT FURTHER RESOLVED that the Moonachie Board of Education authorize the inclusion of Use of Banked Cap in the amount of \$172,724. In accordance with the N.J.A.C. 6A:23A-10.3 (b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used to accommodate increasing enrollment in the general education, special education and preschool education population and the subsequent associated costs. The Moonachie Board of Education will complete this by the end of the 2021-2022 budget year and acknowledges that it cannot be deferred or incrementally completed over a larger period of time.

2. Resolved that the Moonachie Board of Education establish the school district travel maximum expenditure amount for the 2021-2022 school year as per N.J.A.C. 6A:23B-1.2 (b) not to exceed \$15,000. The maximum amount for the 2020-2021 school year was budgeted at \$15,000 and the amount spent as of March 9, 2021 for the 2020-2021 school year is \$3,518.38. The Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.
3. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for April 2021 for a total of \$198,574.16 – Attachment 2.3
4. Resolved to approve the Payroll Check Register for April 15, 2021 for \$102,804.86 – Attachment 2.4
5. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for April 2021 that no budgetary line item account has encumbrances and expenditures, which total exceed the amount appropriated by the Moonachie Board of Education.
6. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary of April 2021 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
7. Resolved to accept the Treasurers Report for March 2021 – Attachment 2.7
8. Resolved to accept the Report of the Secretary of the Moonachie Board of Education for March 2021 – Attachment 2.8

9. Resolved to approve the Monthly Transfer Report for March 2021 – Attachment 2.9
10. Resolved to approve the Check Register for the month of April 2021 for \$246,638.28 - Attachment 2.10
11. Resolved to approve the acceptance of 2021-2022 Preschool Education Aid (PEA) revised funds of \$549,240 for the 2021-2022 school year.

3. Policy None.
 Motion:
 Seconded:
 Action taken:

4. Personnel
 Motion: Matthew Vaccaro
 Seconded: James Campbell
 Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve Salvatore Esposito as Custodian for the remainder of the 2020-2021 school year at a pro-rated annual salary of \$47,500, pending outcome of the Criminal History Background Screening.
2. Resolved to approve Raffaele Accetta as Substitute Custodian for the remainder of the 2020-2021 school year at an hourly rate of \$14.00, pending outcome of the Criminal History Background Screening.
3. Resolved to accept the resignation for the retirement of Employee #4049, effective July 1, 2021 – Attachment 4.3

5. Curriculum None.
 Motion:
 Seconded:
 Action taken:

6. Facilities
 Discussion of Roof/Façade improvements.

1. WHEREAS, the Board requires a Roof Replacement and Building Envelope Improvements at the Robert L. Craig School (hereinafter collectively referred to as the "Project"), a school facilities project within the Moonachie School District (hereinafter referred to as the "District"); and
 WHEREAS, the Board is permitted, pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., to contract with vendors under state contracts for those goods and services set forth therein without advertising for bids; and

WHEREAS, the Board is a participating member in the Educational Services Commission of New Jersey (“ESCNJ”) which is an approved cooperative with NJ State Approved Coop. Weatherproofing Technologies, Inc. (“Weatherproofing”) under Bid Number #ESCNJ/AEPA 21D; and

WHEREAS, the Board is desirous of entering into a contract with Weatherproofing for the purchase and installation of the Project as set forth in Bid Number #ESCNJ/AEPA 21D, which is incorporated herein by reference.

NOW THEREFORE,

BE IT RESOLVED, the Board of Education approves a contract with Weatherproofing to complete the Project identified above and in accordance with Bid Number #ESCNJ/AEPA 21D in the amount not to exceed \$1,300,000 subject to submission of scope of work.

2. Motion to approve the proposal for professional architectural design work and construction administration from DMR Architects – Attachment 6.2

Motion: James Campbell

Seconded: Matthew Vaccaro

Action taken: 5 Ayes. Motion Approved.

7. Old Business None.

Motion:

Seconded:

Action taken:

8. New Business

Mr. David Vaccaro announced the passing of former Board member and past president Ann Patunas. A moment of silence was given in her honor.

Motion:

Seconded:

Action taken:

9. Information Items

10. Discussion Items

Mr. Knipper asked the board for their approval of the selection of outdoor fence to be installed around the Pre-K wing yard to which all were in favor of a chain link fence.

Mr. Knipper also polled the board to change the next board meeting from May 11 to May 12, all were in favor. The next meeting will be held on May 12, 2021.

11. Public Comments None.
Open: 7:33 p.m.
Closed: 7:34 p.m.

12. Adjournment at 7:35 p.m.
Motion: Edmond Monti
Seconded: Matthew Vaccaro
Action taken: 5 Ayes. Motion Approved.

Respectfully Submitted,

Laurel Spadavecchia

Laurel Spadavecchia, Business Administrator/Board Secretary