

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

June 9, 2015

Call to order by Board President Meeting opened at 6:00 p.m.

Roll Call

Members Present: David Vaccaro, Charles Pallas, Sheila King and Melissa Rose

Members Absent: James Campbell

Also Present: Sue Anne Mather, Frank R. Scarafile, Allison Stager and Dennis McKeever, Esq. Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

- Acceptance of Minutes of May 12, 2015, May 18, 2015, May 21, 2015, May 26, 2015, May 28, 2015 and June 1, 2015 closed sessions, regular session, and Superintendent Report Minutes – Attachment 1.1

Motion: Sheila King

Seconded: Charles Pallas

Action taken: All Ayes

Absent: James Campbell

- Acceptance of Correspondence

Motion: None

Seconded: None

Action taken: None

Absent: James Campbell

- Superintendent’s Report

Motion: Melissa Rose

Seconded: Sheila King

Action taken: All Ayes

Absent: James Campbell

- Student of the Month – June

<u>Student</u>	<u>Grade</u>
Katherine Argueta	2nd
Andrea Olavarrieta	5 th
Juliana Guevara	8 th
Kayla Rodriguez	SBJC

- Submission of HIB Cases – June 2015

<u>Investigations</u>	<u>Confirmed Cases</u>
0	0

- Mark Allen - South Bergen Rotary Club Care Packages – September 2015

- Public Comments(Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas

Seconded: Melissa Rose

Action taken: All Ayes

Absent: James Campbell

1. Resolution to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for the month ended June 2015 – Attachment 2.1
2. Resolution to approve Check Register for the month of May 2015 – Attachment 2.2
3. Resolution to approve the budgetary line-item transfers for May 2015 – Attachment 2.3

4. Resolution to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for May 2015 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
5. Resolution to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for May 2015 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year.
6. Resolution to accept the Report of the Secretary of the Moonachie Board of Education for May 2015 – Attachment 2.6
7. Resolution to accept the Treasurers Report for May 2015 – Attachment 2.7
8. Resolution to approve Bills List for Milk and Lunch Account for the month of May 2015–Attachment 2.8
9. Resolution to approve contracts between the Moonachie Board of Education and the High Point School of Bergen County for high school special education tuition for the 2015-2016 school year - Attachment 2.9
10. Resolution to approve Breakfast and Lunch Program Meal Prices for the 2015-2016 School Year – Breakfast - \$ 2.00 Lunch –\$ 3.00
11. Resolution to approve renewal for Edline Web Hosting services through Blackboard, Inc. for the 2015-2016 school year effective July 1, 2015 – Attachment 2.11
12. Resolution to approve renewal from Renaissance Learning, Inc. for hosting STAR Literacy, Reading and Math District License for the period August 1, 2015 through July 31, 2016 – Attachment 2.12
13. Resolution to approve contracted services with the South Bergen Jointure Commission for the 2015-2016 school year – Attachment 2.13
14. Resolution to accept the greatly appreciated donation of high quality art supply paper from the 4Over Company in Moonachie.
15. Resolution to approve pursuant to PL 2015, Chapter 47 the Moonachie Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. Seq. NJAC Chapter 23 and Federal Uniform Administrative Requirements 2CFR, Part 200 – Attachment 2.15
16. Resolution to approve contract between the Moonachie Board of Education and the Leonia Board of Education for special education tuition for the 2014-2015 school year commencing May 18, 2015 – Attachment 2.16

3. Policy

Motion: Melissa Rose

Seconded: Sheila King

Action taken: All Ayes

Absent: James Campbell

1. Resolution to approve the School Bus Emergency Evacuation Drill report (in accordance with N.J.A.C. 6A:27-11.2) as follows: On May 13, 2015, between 8:10-8:20 a.m., all bus students in the Robert L. Craig School, 20 West Park Street, Moonachie, participated in a bus emergency evacuation drill. The drill took place in the front of the school. Mr. Frank R. Scarafile, Chief School Administrator, supervised the drill.

4. Personnel

Motion: Charles Pallas

Seconded: Sheila King

Action taken: All Ayes

Absent: James Campbell

1. Resolution to approve the following to work in the Summer Tutoring Program (June 24, 2015– July 24, 2015 – No Thursdays) – Attachment 4.1
2. Resolution to approve contract between Allison Stager as the Supervisor of Curriculum and Instruction and the Moonachie Board of Education for school year 2015-2016 – Attachment 4.2
3. Resolution to approve the following staff for After School Programs 2015-2016 – Attachment 4.3
4. Resolution to approve a Long-Term Substitute Teacher pay scale that would be granted to any person who is employed as a substitute teacher on consecutive school days substituting for the same teacher, as follows:
After 20 days (with approval from Commissioner) - \$100 per day
5. Resolution to approve Sharon Saunders as a Home Instructor for the School Year 2015-2016 – Hourly \$39.48
6. Resolution to approve Mary Elizabeth Haines as a Substitute Teacher – for the School Year – 2014-2015 and 2015-2016 - Salary – \$85.00 per day – Subject to the satisfactory completion of the criminal history checked required by law and certificates.
7. Resolution to approve contract between Sue Anne Mather as School Business Administrator/Board Secretary and the Moonachie Board of Education for school year 2015-2016 – Attachment 4.7
8. Resolution to approve Andrea Schneckenberg as a Substitute Teacher –

for School year – 2014-2015 and 2015-2016 – Salary - \$85.00 per day – Subject to the satisfactory completion of the criminal history checked required by law and certificates.

9. Resolution to approve Jessica Piekart as a School-Aide for the school year 2015-2016 – hours 9:00 – 3:05 pm – 45 minute lunch break no pay - – hourly salary \$13.00- subject to satisfactory completion of the criminal history background check required by law

5. Curriculum

Motion: Sheila King

Seconded: Melissa Rose

Action taken: All Ayes

Absent: James Campbell

1. Resolution to approve the following Extended School Year Program field trips:

<u>Dates</u>	<u>Destination</u>	<u>Time</u>
July 2, 9 and 16, 2015	Park on Joseph Street	9:00 am – 11:30 am

2. Resolution to approve the Tech Book purchase agreement between Discovery Education, Inc. and the Moonachie School District for Social Studies Tech Book – effective June 1, 2015 – Attachment 5.2
3. Resolution to approve the following workshops and expenses

Workshop & Location	Date	Attendee	Cost
Foundations, Saddle Brook, NJ	8/4/2015	Allison McGorry	\$219.00

6. Facilities

Motion: Charles Pallas

Seconded: Melissa Rose

Action taken: All Ayes

Absent: James Campbell

1. Resolution to apply for approval of Toilet Room Facilities For Early Intervention, Pre-Kindergarten, and Kindergarten Classroom – Room 11

- Multiply Disabled Program – K-2nd for the 2015-2016 school year for submission to the Executive County Superintendent – Attachment 6.1
2. Resolution to apply for approval for renewal of temporary instructional space for the stage in gym to be used for instrumental music for the 2015-2016 school year for submission to the Executive County Superintendent – Attachment 6.2
 3. Resolution to apply for renewal of temporary instructional space for the room off the cafeteria to be used for music for the 2015-2016 school year for submission to the Executive County Superintendent – Attachment 6.3
7. Old Business
Motion: None
Seconded: None
Action taken: None
8. New Business
Motion: None
Seconded: None
Action taken: None
9. Information Items
 1. Monthly Report of Attendance Officer – May 2015 – Attachment 9.1
 2. Average Monthly Attendance from 5/1/15 – 5/31/15 – Attachment 9.2
10. Discussion Items
Sheila King - Well attended retirement reception for teacher Jennifer Duff. Wood-Ridge High School – Awards ceremony June 11, 2015 for graduating High school seniors.
- David Vaccaro – New Superintendent status – contract in the works to be effective September 1, 2015. Allison Stager will be Interim Superintendent effective July 1, 2015.
11. Public Comment
Joan Carrion – Thanked the Board for allowing PTO, parents and teaching staff to be part of the Superintendents selection process.
- Greg Keelen - Thanked the Board for allowing PTO, parents and teaching staff to be part of the Superintendents selection process. Thanked staff and

Allison Stager for PARCC assistance. Highlighted outstanding achievement of 21 years of dedication from Jennifer Duff.

Al Rapella – Are substitutes curriculum specific? Frank Scarafile responded not at the present time. By end of summer perhaps more subs available for subject specific.

Is STAR Assessment program available for summer reading? Allison Stager responded students are given reading lists for summer and teachers encourage students to read over the summer as well as during the school year.

Sabrina Osso – Business of erasing home violence – Home Sweet Home. Presented Frank Scarafile with brochure on workshops.

12. Adjournment at 7:15 pm

Motion: Sheila King

Seconded: Melissa Rose

Absent: James Campbell

Action taken: All Ayes

Returned to closed session 7:20 p.m. – 7:30 p.m.

Respectfully submitted,

Sue Anne Mather

Board Administrator/Board Secretary