

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

May 12, 2015

Call to order by Board President Meeting opened at 6:00 p.m.

Roll Call

Members Present: David Vaccaro, James Campbell, Charles Pallas and Sheila King

Members Absent: Melissa Rose

Also Present: Sue Anne Mather, Frank R. Scarafile, Allison Stager and Nicholas Savio, Esq. Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

- Acceptance of Minutes of April 28, 2015 closed session and regular session, Public Hearing and Superintendent Report Minutes – Attachment 1.1

Motion: Sheila King

Seconded: Charles Pallas

Absent: Melissa Rose

Action taken: All Ayes

- Acceptance of Correspondence

Motion: None

Seconded: None

Action taken: None

- Superintendent’s Report

Motion: James Campbell

Seconded: Charles Pallas

Absent: Melissa Rose

Action taken: All Ayes

- Students of the Month – May 2015

<u>Student</u>	<u>Grade</u>
Samuel Santamaria	1st
Misha Panchal	3 rd
Simon Santamaria	6th
Maximus Regino	1 st /SBJC

- Submission of HIB Cases – May 2015

<u>Investigations</u>	<u>Confirmed Cases</u>
0	0

- Student Day – May 28, 2015
- Philadelphia Trip – Grade 7 – May 18, 2015
- DARE Graduation – June 3, 2015, 7:00 pm
- 8th Grade Dance – Graycliff – May 20, 2015
- Review of District Goals and Objectives
- STAR Testing
- Quiz Bowl Team – Mr. Joshua Frisch – Grades 6,7, and 8

- Public Comments (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas

Seconded: Sheila King

Absent: Melissa Rose

Action taken: All Ayes

1. Resolution to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for the month ended May 2015 – Attachment 2.1

2. Resolution to approve check Register for the month of April 2015 – Attachment 2.2
3. Resolution to approve the budgetary line-item transfers for April 2015 – Attachment 2.3
4. Resolution to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for April 2015 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education
5. Resolution to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for April 2015 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year
6. Resolution to accept the Report of the Secretary of the Moonachie Board of Education for April 2015 – Attachment 2.6
7. Resolution to accept the Treasurers Report for April 2015 – Attachment 2.7
8. Resolution to approve the following contracts between the Moonachie Board of Education and the following school districts for Special Education tuition for the 2015-2016 school year – Attachment 2.8

<u>Board of Education</u>	<u>2015-2016 Program</u>
Wood-Ridge	LLD
Wood-Ridge	PSD
Wallington	MD
Lodi	LLD
South Hackensack	MD

9. Resolution to approve the contracts for Related Services for the 2015-2016 School Year between the Moonachie Board of Education and the following school districts – Attachment 2.9

<u>Board of Education</u>
Wood-Ridge
Wallington
Lodi
South Hackensack

10. Resolution to approve Annual Support Agreement for Period of July 1, 2015 – June 30, 2016 between CC Productions, Inc., and the Moonachie Board of Education for Cafeteria POS Systems and/or Free and Reduced Software – Attachment 2.10
11. Resolution to approve special education tuition contract between the Moonachie Board of Education and the Children’s Therapy Center Upper School for the 2015-2016 school year commencing July 7, 2015

through June 30, 2016 – Attachment 2.11

12. Resolution to approve contract between the Bergen County Special Services School District Educational Enterprises Division and the Moonachie Public Schools School District for the provision of Occupational Therapy Services for the 2014-2015 school year not to exceed \$790.00 – Attachment 2.12
13. Resolution to approve contract between the Moonachie Board of Education and the Bergen County Special Services Board of Education for special education tuition for the 2014-2015 school year commencing March 12, 2015 – Attachment 2.13
14. Resolution to approve contract between the Moonachie Board of Education and the Bergen County Special Services Board of Education for special education tuition for the 2014-2015 school year commencing March 27, 2015 – Attachment 2.14
15. Resolution to approve contract between the Moonachie Board of Education and Liberty Healthcare Services, Inc. for School Nursing Staffing effective May 4, 2015 – Attachment 2.15
16. Resolution to approve Professional Education Services, Inc. to provide educational instruction services for a Moonachie resident student attending High Focus Centers of Paramus, NJ effective May 1, 2015 – Attachment 2.16

3. Policy

Motion: None

Seconded: None

Action taken: None

4. Personnel

Motion: Sheila King

Seconded: Charles Pallas

Absent: Melissa Rose

Action taken: All Ayes

1. Resolution to approve the attached list of substitute teachers for the 2015-2016 school year – Attachment 4.1
2. Resolution to approve the following list of substitute School Nurses for the 2015-2016 school year at a per diem rate of \$150.00 – Attachment 4.2
3. Resolution to approve non-tenured professional staff for school year 2015-2016– Attachment 4.3

4. Resolution to reappoint Sue Anne Mather as School Business Administrator/Board Secretary for school year 2015-2016
5. Resolution to reappoint Allison Stager as the Supervisor of Curriculum and Instruction for school year 2015-2016
6. Resolution to reappoint tenured professional staff for school year 2015-2016 - Attachment 4.6
7. Resolution to reappoint the following Classroom Aides, for the 2015-2016 school year – Attachment - 4.7
8. Resolution to reappoint the following School Aides, for the 2015-2016 school year – Attachment – 4.8
9. Resolution to approve the following staff as Lunch Monitor for the 2015-2016 – Attachment 4.9
10. Resolution to approve the following staff for After School Programs 2015-2016 – Attachment 4.10
11. Resolution to approve Child Study Team Members to work as needed in the summer 2015 not to exceed more than 10 days or \$2,000.
12. Resolution to reappoint the following Custodians, for school year 2015-2016. – Attachment 4.12
13. Resolution to reappoint the following tenured and non-tenured secretarial staff, for school year 2015-2016. – Attachment 4.13
14. Resolution to reappoint the following tenured secretarial staff, on an hourly basis for school year 2015-2016. – Attachment 4.14
15. Resolution to reappoint the following tenured attendance officer, for 10-month contract for school year 2015-2016. – Attachment 4.15
16. Resolution to reappoint the following tenured Assistant to Business Administrator, for school year 2015-2016. – Attachment 4.16
17. Resolution to approve the Car Allowance Agreement between the Moonachie Board of Education and Linda Lemongello, Attendance Officer/Courier for the Robert L. Craig School for the 2015-2016 school year - Attachment 4.17
18. Resolution to appoint the following list of substitute/summer custodial help for the 2015-2016 school year – Attachment 4.18
19. Resolution to approve the following staff to work in the 2015 Extended School Year Program from June 29, 2015 to July 23, 2015 (Monday through Thursday) and Staff Orientation Day (Teachers Only) on June 22, 2015, on an hourly basis – Attachment 4.19

5. Curriculum

Motion: James Campbell

Seconded: Sheila King

Absent: Melissa Rose

Action taken: All Ayes

1. Resolution to approve the following Field Trips:

<u>Date</u>	<u>Grade/Teacher</u>	<u>Destination</u>	<u>Cost</u>
Date TBD	8 th Grade class	Wood-Ridge High School (Move-Up Day)	\$100.00
May 18, 2015	7 th Grade Class	National Constitution Ctr., Philadelphia, PA	\$297.50 plus busing \$600.00
May 15, 2015 – Rain Date – May 21, 2015	Pre-School – Allison McGorry and Pat Little	Joseph Street Park, Moonachie	No cost
June 2, 2015	6 th Grade DARE Class	Bergen County Jail, Hackensack, NJ	Bus paid by the DARE Alliance

6. Facilities

Motion: None

Seconded: None

Action taken: None

7. Old Business

Motion: None

Seconded: None

Action taken: None

8. New Business

Motion: None

Seconded: None

Action taken: None

9. Information Items

1. Average monthly attendance for 4/1/15 to 4/30/15 – Attachment 9.1
2. Monthly report for attendance officer for month ending April 2015 – Attachment 9.2
3. June 11, 2015 Wood-Ridge High School Academic Awards Program
4. June 22, 2015 Wood-Ridge High School Graduation

10. Discussion Items

11. Public Comments

Al Rapella – Requested the Board to consider school T-shirts for all field trips. Cost is \$6 per T-shirt. Board President, David Vaccaro, responded that the Board will discuss and consider

Reported that the ball field is overgrown and needs attention. Superintendent, Frank Scarafile, indicated that the Moonachie DPW recently graded and tilled the field. Mr. Scarafile mentioned that on May 2, 2015 a group of volunteers from Jersey Cares cleaned up the school grounds.

Reported large divots and tire tracks on the grassy areas that present a hazardous condition to students tripping. Board President, David Vaccaro, indicated that the Board will investigate.

Questioned the Board on why the 2 locker rooms are not being utilized for students to change during the basketball season. He indicated that the items in the locker rooms should be stored elsewhere to alleviate having students changing in the hallways. Superintendent, Frank Scarafile, replied that our custodian is requesting a trailer for outside storage for this purpose. Board President, David Vaccaro, indicated that the Board will look into getting additional storage onsite.

Requested current status of the Reading, Writing Workshop program. Superintendent, Frank Scarafile, and Supervisor of Curriculum and Instruction, Allison Stager, responded and explained that the current curriculum is being used in conjunction with the Reading, Writing Workshop program.

Inquired if strategies can be implemented to encourage greater parent involvement at Board of Education Meetings. Suggested a telephone

blast to be sent out prior to the meetings to remind the public and encourage their attendance. The Board listened to his request. Superintendent, Frank Scarafile, indicated the dates and times are listed on the marquee in front of the school, on the Robert L. Craig website and at the annual Reorganization meeting. He was receptive to sending out a global connect blast message.

Questioned the status of the process for replacing the current outgoing Superintendent. Board President, David Vaccaro, and Board Member, Sheila King, outlined the process in detail. Over 30 resumes were received and reviewed by the Personnel Committee and Superintendent, Frank Scarafile. Approximately 14 applicants will be interviewed by the Board of Education members, current Superintendent, Frank Scarafile and Supervisor of Curriculum and Instruction, Allison Stager. Four finalists will be selected and interviewed by the same group plus possibly a staff member and community representative. A final candidate will be selected and recommended for approval.

12. Adjournment at 7:50 pm
Motion: James Campbell
Seconded: Charles Pallas
Absent: Melissa Rose
Action taken: All Ayes

Returned to closed session 8:00 p.m. – 8:25 p.m.

Respectfully submitted,

Sue Anne Mather
Board Administrator/Board Secretary