

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Media Center

August 13, 2019

Call to order by Board President Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro
Charles Pallas
James Campbell
Matthew Vaccaro

Members Absent: Edmond Monti

Also Present: Dr. Jonathan Ponds, Superintendent/Principal
Laurel Spadavecchia, Business Administrator/Board Secretary
James Knipper, Director of Curriculum
Anthony Sciarrillo, Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

• Resolved to move to Executive Session

In accordance with the provisions of the Open Public Meetings Act, the Moonachie Board of Education shall conduct a closed executive session pursuant to the exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing personnel matters and legal matters which are attorney-client privileged. It is anticipated that the length of time of this executive session will be 30 minutes and that the discussion undertaken in this closed session can be made public at the time official action is taken.

Motion: James Campbell

Seconded: Charles Pallas

Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Acceptance of Minutes of July 16, 2019, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Matthew Vaccaro
 Seconded: James Campbell
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Acceptance of Correspondence

- Letter from New Jersey Department of Education approving one district board of education member as representative to the receiving school board of education – Attachment 1.2
- Letter from the New Jersey Department approving the Elementary and Secondary Education Act (ESEA) Consolidated Application – Attachment 1.3

Motion: Charles Pallas
 Seconded: Matthew Vaccaro
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Superintendent’s Report

Dr. Ponds thanked Mr. Knipper and Mrs. Spadavecchia for handling operations while he was away on vacation. He also thanked the Board for their support. He noted the custodial staff were working hard all summer to prepare the building for a new school year. The building looks great and is on schedule for opening.

Motion: Matthew Vaccaro
 Seconded: James Campbell
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas
 Seconded: James Campbell
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and work performed for August 2019 for a total of \$214,071.96 – Attachment 2.1

2. Resolved to approve the Check Register for the month of June 2019 for \$424,631.47 - Attachment 2.2
3. Resolved to approve the Check Register for the month of July 2019 for \$213,564.74 - Attachment 2.3
4. Resolved to approve the Payroll Check Register for July 15, 2019 for \$28,344.76 – Attachment 2.4
5. Resolved to approve the Payroll Check Register for July 31, 2019 for \$35,021.71 – Attachment 2.5
6. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for August 2019 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
7. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for August 2019 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
8. Resolved to approve the Monthly Transfer Report and Request for Approval of Transfers for the school year 2018-2019 – Attachment 2.8
9. Resolved to accept the Treasurers Report for June 2019 – Attachment 2.9
10. Resolved to accept the Report of the Secretary of the Moonachie Board of Education for June 2019 – Attachment 2.10
11. Resolved to approve the Monthly Transfer Report for June 2019 – Attachment 2.11
12. Resolved to approve the following insurance policies through Polaris Galaxy Insurance – Attachment 2.12

Policy Type	Company	Invoice
Flood Insurance	Voyager Indemnity	\$17,199.00
Travel Accident	Gerber Life Insurance	\$200.00
Excess Liability	NJUEP	\$1190.91
Surety Bond: E.Turner	Hartford Insurance Co.	\$1000.00

13. Resolved to approve check #1131 to Genesis Educational Services in the amount of \$350.00 from the Milk and Lunch account for the CCP cafeteria interface export for the 2019-2020 school year.
14. Resolved to approve the contract between the Moonachie Board of Education and Karl Environmental Group – AHERA Surveillance Program for school year 2019-2020, Proposal No. P-190626 – Attachment 2.14

15. Resolved to approve the Annual Contract for Hospital Instruction between the Moonachie Board of Education and Bergen County Special Services School District for the 2019-2020 school year – Attachment 2.15
16. Resolved to approve the Special Education Tuition Contract Agreement between the Moonachie Board of Education and Windsor Preparatory High School for the 2019-2020 school year – Attachment 2.16
17. Resolved to approve the Special Education Tuition Contract Agreements between the Moonachie Board of Education and the Ridgefield Board of Education for the 2019-2020 school year – Attachment 2.17
18. Resolved to approve the Yearly Membership Dues of \$140.00 per member for the South Bergen Rotary for the following staff members: Jonathan Ponds, James Knipper, Kathleen Kinsella, Joseph Gingerelli for the 2019-2020 school year.
19. Resolved to approve check numbers #216 - #234 for August 31, 2019 Payroll in the amount of \$31,283.88 from the Summer Savings account to include salaries plus interest earned.
20. Resolved to approve the Special Education Tuition Contract between Moonachie Board of Education and ECLC of New Jersey for the 2019-2020 school year – Attachment 2.20
21. Resolved to approve the Special Education Tuition Contract between Moonachie Board of Education and Leonia Board of Education for the 2019-2020 school year – Attachment 2.21
22. Resolved to approve the Renewal of Membership for School Alliance Insurance Fund for the 2019-2020 school year – Attachment 2.22
23. Resolved to approve the Long Range Facility Plan Fee for DMR Architecture – Attachment 2.23
Mr. David Vaccaro would like to be present during the long range facility planning building walk-through. Mrs. Spadavecchia will coordinate the schedule of meetings with Mr. Vaccaro, DMR Architects and herself.
24. Resolved to approve the Agreement for the Hiring of a Provisional 1:1 Instructional Paraprofessional between the Moonachie Board of Education and ECLC of New Jersey for the 2019-2020 school year – Attachment 2.24
25. Resolved to approve the Special Education Tuition Contract Agreement between the Moonachie Board of Education and the Lodi Board of Education for the 2019-2020 school year – Attachment 2.25

3. Policy

Motion: Matthew Vaccaro

Seconded: James Campbell

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve revised Policy #5756 - Transgender Students.

4. Personnel

Motion: Charles Pallas
Seconded: Matthew Vaccaro
Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve Walgreens Company to provide the Influenza Standard Injectable Quadrivalent to staff members on Tuesday, October 1, 2019 from 7:45 am – 9:30 am. Participants will need to provide a copy of their insurance card for payment purposes.
2. Resolved to approve the return to work from Maternity Leave for Lauren Ramos effective September 3, 2019 – Attachment 4.2
3. Resolved to approve Jacqueline Ginsberg as Part-Time Aide at a rate of \$14.51 per hour, pending Criminal History Background Screening.
4. Resolved to approve Jasmine Catala as Part-Time Aide at a rate of \$14.51 per hour, pending Criminal History Background Screening.
5. Resolved to approve the list on Non-Affiliated Moonachie Education Association Staff at the new 2019-2020 salary rates – Attachment 4.5
6. Resolved to approve movement of the salary guide for the following staff members effective September 1, 2019 upon completion of all coursework and submission of passing grades:

Employee	Step	2019-2020 Salary
Dana Genatt	BA15/ 6	\$59,595
Lisa Marie Perez	MA/ 5	\$60,220
Allison Stanisci	MA30/ 9	\$77,355
Danielle Carrione	MA30/ 9	\$77,355
Joan Boniello	MA30/ 13A	\$96,450
Taylor Trause	BA15/ 4	\$55,509
Natasha Dillon	MA30/ 8	\$74,055
Katerina DiCicca	MA15/4	\$60,885
Allison Cuccarese	BA15/2	\$52,650

5. Curriculum

1. Resolved to approve the following workshop:

Destination	Date	Cost
Bergen County QSAC Training Mr. Knipper, Mrs. Spadavecchia	9/24/19	No Cost
South Jersey Data Leaders Partnership Dr. Ponds, James Knipper, Nicolas Bullaro	8/14/19	No Cost

Motion: Matthew Vaccaro
Seconded: James Campbell
Action taken: 4 Ayes. 1 Absent. Motion Approved.

6. Facilities
 1. Resolved to accept the SAIF Survey of School and Playground Facilities Report and discussion of playground repairs- Attachment 6.1
Dr. Ponds announced that Mr. Philip Facendola would like to meet with Kaboom to help repair or replace the playground. Kaboom was very beneficial in repairing the Oak Street playground after Hurricane Sandy and provides the funding while utilizing community volunteers. The Board agreed to seek out more information and has decided to curtail and decisions regarding the existing playground until a decision is made.
 2. Resolved to accept the July 2019 EPA Asbestos Hazard Emergency Response Act (AHERA) Surveillance Report – Attachment 6.2
Motion: Matthew Vaccaro
Seconded: Charles Pallas
Action taken: 4 Ayes. 1 Absent. Motion Approved.
7. Old Business None.
Motion:
Seconded:
Action taken:
8. New Business None
Motion:
Seconded:
Action taken:
9. Information Items None
10. Discussion Items None
11. Public Comments None
Open: 6:50 p.m.
Closed: 6:51 p.m.
12. Adjournment at 6:52 p.m.
Motion: Matthew Vaccaro
Second: James Campbell
Action Taken: 4 Ayes. 1 Absent. Motion Approved.

Respectfully submitted,

Laurel Spadavecchia

Laurel Spadavecchia
Board Administrator/Board Secretary