

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

August 23, 2022

Call to order by Board President Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro
Charles Pallas
Matthew Vaccaro
James Campbell

Members Absent: Edmond Monti

Also Present: James Knipper, Superintendent
Laurel Spadavecchia, Business Administrator
Anthony Russo, Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

- Acceptance of Minutes of July 12, 2022, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Matthew Vaccaro

Seconded: Charles Pallas

Action taken: 3 Ayes. 1 Absent. 1 Abstain. Motion Approved.

- Acceptance of Correspondence

1. IDEA Consolidated Application Final Approval Notification – 1.2

2. American Rescue Plan Safe Return Application Approval Letter – 1.3

3. ESEA Consolidated Application Approval Letter – 1.4

Motion: Matthew Vaccaro

Seconded: James Campbell

Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Superintendent’s Report: Presentation and Discussion: Comprehensive Health & Physical Education Standards

Mr. Knipper presented to the Board and to the public the new standards for Comprehensive Health & Physical Education. He then opened the floor for discussion. Mr. David Vaccaro stated that he wanted parents to be informed prior to signing a consent form, that conversations surrounding the new material may go beyond the requirements of the standards.

Mr. Pallas requested that parents be informed of the new standards prior to approval of the curriculum. Mr. Knipper replied that the curriculum is based on standards that are mandated, however the resources used to provide the education is at the discretion of the district Board of Education and administration and our district is providing an option for parents to opt out of the material to be addressed during one or two sessions of the school year. Mr. Pallas replied that some districts are refusing to implement the new standards to which Mr. David Vaccaro and Mr. Knipper emphasized that the opt out component will satisfy parents’ concerns while remaining in compliance with state mandated curricula.

Mr. Knipper then thanked the custodial staff for their hard work over the summer as well as the administrative assistants and Leadership Team in getting the school up and running for a new school year. Teachers can have access to the building tomorrow to prepare their classrooms if they would like. School Aides will be attending orientation prior to the school year and a Kindergarten screening will also take place in which each child will have a 15 minute meeting with the teacher prior to the first day of school. He also thanked the PTO for providing breakfast on the first day back for staff.

Mr. Knipper also thanked the Moonachie Education Association for meeting with the Board to finalize a new contract prior to the start of the new year.

Lastly he announced the YMCA afterschool program will begin on September 8, 2022, the first full day of school.

Motion: Matthew Vaccaro
Seconded: James Campbell
Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve the Bills and Claims against the Moonachie Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for August 2022 for a total of \$361,700.95 –Attachment 2.1
2. Resolved to approve the Check Register for the month of June 2022 for \$365,986.42 - Attachment 2.2
3. Resolved to approve the Check Register for the month of July 2022 for \$147,289.58 - Attachment 2.3
4. Resolved to approve the Payroll Check Register for July 15, 2022 for \$77,164.32 (\$47,767.00 gross wages) including direct deposit for Teacher Summer Savings Plan – Attachment 2.4
5. Resolved to approve the Payroll Check Register for July 31, 2022 for \$75,990.03 (\$46,734.64 gross wages) including direct deposit for Teacher Summer Savings Plan – Attachment 2.5
6. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for August 2022 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
7. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for August 2022 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year.
8. Resolved to approve the Special Education Tuition Contract between the Moonachie Board of Education and The Community School, Inc. for the school year 2022-2023– Attachment 2.8
9. Resolved to approve the Special Education Tuition Contract Agreements between the Moonachie Board of Education and Ridgefield Public Schools for the 2022-2023 school year – Attachment 2.9
10. Resolved to approve the Medical Staffing Agreement In-School Nursing Services through Tkhaya World, Inc. d/b/a Brightstar Care for the 2022-2023 school year – Attachment 2.10
11. Resolved to accept the Extraordinary Aid State School Aid in the amount of \$125,529 for the 2021-2022 school year – Attachment 2.11
12. Resolved to accept the FY 22 Homeless Tuition Reimbursement in the amount of \$33,081 – Attachment 2.12

13. Resolved to approve the Reimbursement of Nonpublic School Transportation Costs in the amount of \$6,670 for the 2021-2022 school year – Attachment 2.13
14. Resolved to approve the following list of petty cash accounts to be used for small purchases only, not to exceed the total amount in the fund, and not to subvert the intent of the regular purchasing procedures. All expenditures shall be established by board approved vouchers and all unused cash will be returned to the depository at the close of the school year. The fund amounts and their custodians for the 2022 – 2023 school year are:

Board Secretary’s Office	\$200.00	Business Administrator
Superintendent’s Office	\$200.00	Superintendent
15. Resolved to approve the Special Education Tuition Contract between the Moonachie Board of Education and Carlstadt-East Rutherford Regional Board of Education for the 2022-2023 school year – Attachment 2.15
16. Resolved to approve the Annual Contract for Hospital Instruction between the Moonachie Board of Education and Bergen County Special Services School District for the 2022-2023 school year – Attachment 2.16
17. Resolved to approve check #1177 in the amount of \$5,296.55 from the Milk & Lunch account to Nu-Way Concessionaires for June 2022 summer meals.
18. Resolved to approve the Special Education Tuition Contract between Moonachie Board of Education and Bergen County Special Services Board of Education (Bleshman Regional Day School) for the 2022-2023 school year – Attachment 2.18
19. Resolved to approve the Special Education Tuition Summer 2022 Contract between Moonachie Board of Education and South Bergen Jointure Commission – Attachment 2.19
20. Resolved to approve the Payroll Check Register for August 15, 2022 for \$77,836.66 (\$48,753.34 gross wages) including direct deposit for Teacher Summer Savings Plan – Attachment 2.20
21. Resolved to approve the Private Schools for Students with Disabilities Special Education Tuition Contract between Moonachie Board of Education and ECLC of New Jersey for the 2022-2023 school year – Attachment 2.21
22. Resolved to approve the Private Schools for Students with Disabilities Special Education Tuition Contracts between Moonachie Board of Education and Windsor Learning Center for the 2022-2023 school year – Attachment 2.22
23. Resolved to accept the revised Treasurer’s Report for month ending June 2022 – Attachment 2.23
24. Resolved to accept the revised Report of the Secretary to the Moonachie Board of Education for month ending June 2022 – Attachment 2.24

25. Resolved to charge the following salary amounts to the 2022-2023 ESEA Title I grant for the provision of Basic Skills instructional services:

	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Martha Morales	\$56,406	\$28,767	\$85,173
Instructional Supplies			\$ 700
			\$85,873

26. Resolved to charge the following amounts to the 2022-2023 Preschool Education Aid (PEA) grant:

Employee	Position	Salary
Kathleen Reilly 20-218-100-101	Teacher	\$104,830
Allison Maccarrone 20-218-100-101	Teacher	\$60,320
Lauren Barnaba 20-218-100-101	Teacher	\$51,650
Jaime Migliorino 20-218-100-106	Aide	\$22,553.84
Melanie Vocaturo 20-218-100-106	Aide	\$23,174.08
Brendalicia Garcia 20-218-100-106	Aide	\$20,000
Dixie Romero 20-218-100-106	Aide	\$16,136.04
Tatiana Llanos 20-218-100-106	Aide	\$16,136.04
Kathleen Kinsella 20-218-200-176	(.5)Master Teacher	\$56,500
Dana Genatt 20-218-200-102	Director of Curriculum	\$8,500
James Knipper 20-218-200-103	Superintendent	\$14,070
Susan Lacey 20-218-200-105	Secretary	\$5,100
Alyssa Spitaleri 20-218-200-105	Secretary	\$4,600
Rafaele Accetta 20-218-200-100	Custodian	\$4,500
Employee Benefits 20-218-200-200		\$144,615

Transportation 20-218-200-511		\$45,000
General Supplies 20-218-100-600		\$7,000
Purchased Professional 20-218-100-321		\$25,000
Total PEA Allocation: Less Transfer from General Fund: PEA Grant		\$629,685 <u>(69,965)</u> \$559,720

27. Resolved to charge the following amounts to the ARP ESSER III Grant and subgrants Accelerated Learning, Summer Learning, Beyond the Day and Mental Health for Project Period 3/13/2020 – 9/30/2024:

ARP ESSER III	Purpose	Amount
Danielle Carrione 20-487-100-100	Interventions	\$28,690
Susan Sartoga/ Mercedes Haines 20-487-100-100	Interventions	\$45,661
Salaries 20-487-100-100	Extended School Year	\$42,000
Instructional Supplies 20-487-100-600	Laptops	\$50,000
Nurse 20-487-200-100	ESY	\$10,001
Gilma Mejia/ Sandy Diaz 20-487-200-100	Translator	\$31,355
Stefano Cirillo/ Ryan Jones/ Rafaele Accetta 20-487-200-100	Custodians for Saturday School	\$9,795
TPAF Benefit Reimbursement 20-487-200-200	TPAF Salaried Staff	\$12,910
Facility & Construction 20-487-400-720	HVAC Upgrade	\$415,895
ARP ACCELERATED LEARNING	Purpose	Amount
Professional Development Providers 20-488-200-300	PD for Staff	\$35,000
Dana Genatt 20-488-200-300	Professional and Technical Services	\$15,000

ARP SUMMER LEARNING	Purpose	Amount
Salaries 20-489-100-100	Extended School Year	\$40,000
ARP BEYOND THE DAY	Purpose	Amount
Salaries 20-490-100-100	Afterschool Academy	\$23,000
Kimberly Schmidt 20-490-100-100	Performing Arts	\$9,000
Joshua Frisch 20-490-100-100	STEAM Technology	\$4,000
General Supplies 20-490-100-600	STEAM supplies	\$4,000
ARP MENTAL HEALTH	Purpose	Amount
Purchased Professional 20-491-200-300	CarePlus	\$45,000
Total ARP Allocation:		\$821,307

28. Resolved approve the Special Education Tuition Contracts between Moonachie Board of Education and South Bergen Jointure Commission for the 2022-2023 school year – Attachment 2.28

29. Resolved to approve the Breakfast and Lunch Program Meal Prices for the 2022-2023 School Year as follows:

<u>Program</u>	<u>Full Price</u>	<u>Reduced Price</u>
Breakfast	\$2.50	\$.30
Lunch	\$3.75	\$.40
Milk	\$.35	----

30. Resolved that the Moonachie Board of Education hereby approves the collective bargaining agreement between the Board and the Moonachie Education Association for term July 1, 2022- June 30, 2025 – Attachment 2.30

31. Resolved to approve check #1178 in the amount of \$5,328.40 from the Milk & Lunch account to Nu-Way Concessionaires for July 2022 meals.

32. Resolved to accept Maintenance of Equity State Aid in the amount of \$148,923 and appropriate the surplus to be used in the following budget appropriation lines: 11-000-270-517 Regular Ed. Transportation \$100,000 and 11-000-270-518 Special Ed. Transportation \$48,923– Attachment 2.32

3. Policy

Motion: James Campbell

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Motion Resolved to approve the following new, revised and abolished policies:

P0163	Quorum	Revised
P1511	Board of Education Website Accessibility	Revised
P2415	Every Student Succeeds Act	Revised
P2432	School Sponsored Publications	Abolished
R2432	School Sponsored Publications	Abolished
P3216	Dress & Grooming	Revised
P3270	Professional Responsibilities	Revised
R3270	Lesson Plans & Plan Books	Revised
P4216	Dress & Grooming	New
P5513	Care of School Property	Revised
R5513	Care of School Property	Revised
P5722	Student Journalism	New

4. Personnel

Motion: Matthew Vaccaro

Seconded: James Campbell

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve Amanda Mulvaney as Special Education Teacher at step BA/1, effective September 1, 2022, an annual salary to be determined pending outcome of MEA salary guide for the 2022-2023 school year.
2. Resolved to approve Gabriela Ocasio as Part-Time Aide at an hourly rate of \$17.00 effective September 1, 2022 for the 2022-2023 school year, pending outcome of the Criminal History Background Screening.
3. Resolved to approve Grace Macalintal as Part-Time Aide at an hourly rate of \$16.00 effective September 1, 2022 for the 2022-2023 school year, pending outcome of the Criminal History Background Screening.
4. Resolved to accept the resignation of Employee #4200 as Classroom Aide effective August 31, 2022 – Attachment 4.4
5. Resolved to approve Greg Keelen as 8th Grade Advisor, RLC-TV News Advisor and Film & Drama Club Coordinator for the 2022-2023 school year at an hourly rate to be determined pending outcome of the MEA contract ratification – Attachment 4.5
6. Resolved to approve Lisa Selle as 8th Grade Advisor for the 2022-2023 school year at an hourly rate to be determined pending outcome of the MEA contract ratification – Attachment 4.5
7. Resolved to accept the resignation of Mary Tirado as School Aide effective August 31, 2022 – Attachment 4.7
8. Resolved to approve the submission of Statement of Assurance: District Mentoring Plan. – Attachment 4.8
9. Resolved to accept the resignation of Felix Batista as Classroom Aide effective August 31, 2022. – Attachment 4.9
10. Resolved to approve Brendalicia Garcia as Classroom Aide at an annual salary of \$20,000 for the 2022-2023 school year.

11. Resolved to approve Mercedes Haines as School Aide, ESL & Interventionist at an annual salary of \$40,000 to be paid through the American Rescue Plan ESSER III grant for the 2022-2023 school year.
12. Resolved to approve movement of the salary guide for the following staff members effective September 1, 2022 upon completion of all coursework and submission of passing grades:

Employee	Step	2021-2022 Salary
Joseph Gingerelli	BA+15/ 7	\$62,255
Lee Ten Hoeve	MA+15/14A	\$99,770
Michael Lea	MA/4	\$58,240
Jason Selle	MA+15/5	\$63,055
Lisa Selle	MA+30/8	\$74,355

13. Resolved to approve Teresa Meyers as Part-Time Aide at an hourly rate of \$13.00 effective September 1, 2022 for the 2022-2023 school year, pending outcome of the Criminal History Background Screening.
14. Resolved to approve Lindsey Scherdel Substitute Teacher for 2022-2023 school year pending outcome of the Criminal History Background Screening.
15. Resolved to approved Izabella Morra Substitute Teacher for 2022-2023 school year pending outcome of the Criminal History Background Screening.
16. Resolved to approve the following employees to attend Preschool and Kindergarten Orientation on August 29 and August 30, 2022 not to exceed 10 hours:

Kim Samarelli
 Kathleen Kinsella
 Allison Cahill
 Allison Stanisci
 Allison Maccarrone
 Lauren Barnaba
 Kathleen Reilly
 Amanda Mulvaney

17. Resolved to approve Kim Samarelli and Allison Cahill to conduct Kindergarten pre-assessments on August 24 and August 25, 2022 not to exceed 10 hours.
18. Resolved to approve Kelly Lauder as a MSW Intern at no cost for services under the direction of the Director of Child Study, pending outcome of the Criminal History Background Screening.

5. Curriculum

1. Resolved to approve the District Professional Development Plan – Statement of Assurance – Attachment 5.1

2. Resolved to approve the following Moonachie School District curricula and pacing guides for the 2022-2023 school year on display in the Curriculum Office:

Math K-8
 English/Language Arts K-8
 Visual & Performing Arts K-8
 Comprehensive Health and Physical Education K-8
 Science K-8
 Social Studies K-8
 World Language K-8

3. Resolved to approve the following workshops:

Destination	Date	Cost
BCASBO Monthly Meetings – Laurel Spadavecchia 15 Rivervale Road, Rivervale, NJ	9/22/22	\$0.00
	10/20/22	
	11/15/22	
	12/9/22	
	1/19/23	
	2/17/23	
	3/16/23	
	4/20/23	
	5/18/23	
6/15/23		
Strauss Esmay Associates “Harassment, Intimidation, and Bullying Training Program” 2025 Church Road Toms River, NJ -Dana Genatt and Alyssa Spitaleri	9/28/22	\$290 plus mileage

Motion: James Campbell

Seconded: Matthew Vaccaro

Action taken: 4 Ayes for motions #1 and #3. 1 Absent.
 3 Ayes for motion #2, 1 Aye for motion #2 except “No”
 for Comprehensive Health and Physical Education K-8
 Motion Approved.

6. Facilities

1. Resolved to approve Karl Environmental EPA AHERA Six Month Surveillance Program for 2023, Proposal No. P-220594 – Attachment 6.1
2. Resolved to approve Karl Environmental Right To Know Survey Year 2021 Chemical Inventory Report – Attachment 6.2
3. Resolved that the Moonachie Board of Education, upon recommendation of the Superintendent of Schools and School Business Administrator, accept the proposal from DMR Architects for the professional architectural and engineering services to the Moonachie Board of Education for the HVAC upgrades at Robert L. Craig School. This resolution authorizes DMR to submit the Schematic Design Documents to the NJ Department

of Education for approval. This project will be funded through ARP ESSER III funding grant in part and the balance of the project, if required, will come from Capital Reserve – Attachment 6.3

4. Resolved to accept the EPA AHERA Six Month Surveillance Report from Karl & Associates Environmental – Attachment 6.4

5. Resolved to accept the AHERA Consultants Inc. Operations & Maintenance Final Report for the abatement and air sampling analysis of asbestos in the gym/mechanical room area – Attachment 6.5

Motion: Matthew Vaccaro

Seconded: James Campbell

Action taken: 4 Ayes. 1 Absent. Motion Approved.

7. Old Business None.

Motion:

Seconded:

Action taken:

8. New Business

Mr. Pallas asked if the results of state testing were available yet. Mr. Knipper replied that they are not yet available and there has been no indication when they will be. He will keep the Board updated.

9. Information Items

Mr. Knipper announced that the district just received a quote for a new playground and he will put it on the FYI for discussion at the September Board of Education meeting.

Mr. Knipper also announced that there will be a Back to School Night on September 14, 2022.

10. Discussion Items None.

11. Public Comments None.

Open: 7:18 p.m.

Closed: 7:51 p.m.

12. Adjournment 7:20 p.m.

Motion: Matthew Vaccaro

Seconded: Charles Pallas

Action taken: 4 Ayes. 1 Absent. Motion Approved.

Respectfully Submitted,

Laurel Spadavecchia

Laurel Spadavecchia, Business Administrator/Board Secretary