

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Media Center

July 16, 2019

Call to order by Board President Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro
Edmond Monti
Charles Pallas
James Campbell
Matthew Vaccaro

Members Absent: None

Also Present: Dr. Jonathan Ponds, Superintendent/Principal
Laurel Spadavecchia, Business Administrator/Board Secretary
James Knipper, Director of Curriculum
Jillian Freda., Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

• Resolved to move to Executive Session

In accordance with the provisions of the Open Public Meetings Act, the Moonachie Board of Education shall conduct a closed executive session pursuant to the exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing personnel matters and legal matters which are attorney-client privileged. It is anticipated that the length of time of this executive session will be 30 minutes and that the discussion undertaken in this closed session can be made public at the time official action is taken.

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 5 Ayes. Motion Approved.

- Acceptance of Minutes of June 11, 2019, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes. Motion Approved.

- Acceptance of Correspondence

- Thank you letter from Kiara Gomez, Moonachie Board of Education Scholarship recipient – Attachment 1.2
- Thank you letter from Samantha Hass, Moonachie Board of Education Scholarship recipient – Attachment 1.3
- Thank you letter from Kenji Tobe, Moonachie Board of Education Scholarship recipient – Attachment 1.4
- Thank you letter from Alejandra Laynez, Moonachie Board of Education Scholarship recipient – Attachment 1.5
- Thank you letter from Aedan Choi, Moonachie Board of Education Scholarship recipient – Attachment 1.6
- Approval by the New Jersey Department of Education of the Temporary Instructional Space off the cafeteria – Attachment 1.7
- Approval by the New Jersey Department of Education of the Temporary Instructional Space on the gym stage – Attachment 1.8
- Approval by the New Jersey Department of Education of the Toilet Room Facilities Pre-K and Kindergarten classrooms–Attachment 1.9

Motion: Edmond Monti
 Seconded: James Campbell
 Action taken: 5 Ayes. Motion Approved.

- Superintendent’s Report

Dr. Ponds announced the building is being used at full capacity this summer between the summer recreation program, the YMCA program, classroom rentals to Rutgers Reading Institute and the South Bergen Jointure Commission. He noted that the custodial staff are doing a fantastic job in preparing the building for a new school year amidst having to work around classroom schedules.

Motion: Matthew Vaccaro
 Seconded: Edmond Monti
 Action taken: 5 Ayes. Motion Approved.

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the

laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas

Seconded: James Campbell

Action taken: 5 Ayes; 1 Abstention Motion 2.23 only. Motion Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for June 2019 for a total of \$424,631.47 –Attachment 2.1
2. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for July 2019 for a total of \$213,564.74 –Attachment 2.2
3. Resolved to approve the Check Register for the month of June 2019 for \$398,209.38 - Attachment 2.3
4. Resolved to approve the Payroll Check Register for June 15, 2019 for \$99,861.51 – Attachment 2.4
5. Resolved to approve the Payroll Check Register for June 19, 2019 for \$61,843.64 – Attachment 2.5
6. Resolved to approve the Payroll Check Register for June 30, 2019 for \$41,486.56 – Attachment 2.6
7. Resolved to approve check numbers #159 - #177 for July 15, 2019 Payroll in the amount of \$30,767.62 from the Summer Savings account.
8. Resolved to approve check numbers #178 - #196 for July 31, 2019 Payroll in the amount of \$30,767.62 from the Summer Savings account.
9. Resolved to approve check numbers #197 - #215 for August 15, 2019 Payroll in the amount of \$30,767.62 from the Summer Savings account.
10. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for July 2019 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
11. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for July 2019 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year.
12. Resolved to approve check #1130 to Carlstadt-East Rutherford Regional Board of Education in the amount of \$9,435.00 from the Milk and Lunch account for June 2019 meals.

13. Resolved to approve Voyager Indemnity Insurance Company Private Commercial Flood Insurance Policy effective July 1, 2019 – July 1, 2020 – Attachment 2.13
14. Resolved to approve the renewal of transportation contract between First Student and the Moonachie Board of Education for routes RLC1, RLC2, WRHS1, and WRHS2 for the 2019-2020 school year with the allowable CPI of 1.45% increase based on the 2018-2019 school year's prices for a total of \$90,316.80 – Attachment 2.14
15. Resolved to approve the Special Education Tuition Agreement for Extended School Year Summer 2019 between the Moonachie Board of Education and the Board of Education of the Bergen County Special Services School District – Attachment 2.15
16. Resolved to approve the Special Education Tuition Agreement for Bleshman Regional Day School Extended School Year Summer 2019 between the Moonachie Board of Education and the Board of Education of the Bergen County Special Services School District – Attachment 2.16
17. Resolved to approve the Ritco Security Systems, Inc. Annual Cleaning, Testing and Inspection of Fire Alarm System for the 2019-2020 school year – Attachment 2.17
18. Resolved to approve the Ritco Security Systems, Inc. Central Station Monitoring–Fire Alarm at a cost of \$1,080.00 for 2019-2020 school year.
19. Resolved to approve the Ritco Security Systems, Inc. Central Station Monitoring – Security at a cost of \$480.00 for the 2019-2020 school year.
20. Resolved to replace 45 expired smoke detectors at a price of \$64.00 each, for a total cost \$2,880.00 to be installed by Ritco Security Systems.
21. Resolved to approve Only the Best Carpet Cleaning LLC to clean the Library, Special Education Offices including chairs, 70 area rugs and Board of Education offices for a cost of \$1,375.00.
22. Resolved to renew the ChemTec Pest Control Annual Termite Renewal for the 2019-2020 school year at a cost of \$544.00.
23. Resolved that the Moonachie Board of Education hereby approves the collective bargaining agreement between the Board and the Moonachie Education Association for term July 1, 2019 - June 30, 2022 – Attachment 2.23 to follow
24. Resolved to charge the following salary amounts to the 2019-2020 ESEA Title I grant for the provision of Basic Skills instructional services:

	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>
Kathleen Kinsella	\$17,910	\$6,268	\$24,178
Martha Morales	\$44,001	\$15,400	\$59,401
Homeless Reserve	\$1,179	\$413	\$1,592
Nonpublic	\$1,698	\$594	<u>\$2292</u>
			\$87,463

25. Resolved to approve the professional payroll services of Deborah Carpino for quarterly government reporting and special projects at an hourly rate of \$37.50, not to exceed \$5000.00, for school year 2019-2020.
26. Resolved to approve the Special Education Tuition Contract between the Moonachie Board of Education and Chancellor Academy for the 2019-2020 school year – Attachment 2.26
27. Resolved to approve the Special Education Tuition Contract Agreement for Extended School Year 2019 between the Moonachie Board of Education and Leonia Board of Education – Attachment 2.27
28. Resolved to approve the Contracted Service Agreement between the Moonachie Board of Education and the South Bergen Jointure Commission for the 2019-2020 school year – Attachment 2.28
29. Resolved to approve J&J Gym Floors, LLC to buffer, clean and polyurethane the entire gym floor – Attachment 2.29
30. Resolved to approve budgetary line-item transfers for May 2019 – Attachment 2.30
31. Resolved to accept the Treasurer’s Report for month ending May 2019 – Attachment 2.31
32. Resolved to accept the Report of Secretary to the Moonachie Board of Education for month ending May 2019 – Attachment 2.32
33. Resolved to approve the Private Schools for Students with Disabilities Tuition Agreement between the Moonachie Board of Education and The Community School, Inc. for the 2019-2020 school year – Attachment 2.33

3. Policy

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the Security Drill Statement of Assurance– Attachment 3.1
2. Resolved to approve the Lead Testing Program Statement of Assurance for the 2018-2019 school year – Attachment 3.2
3. Resolved to approve the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights District and School Grade Report for 2017-2018 – Attachment 3.3
4. Resolved to approve the list of Policies and Regulations to be re-adopted in the 2019-2020 school year – Attachment 3.4

4. Personnel

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve professional consulting fees and data management services not to exceed \$6,000.00 for Jason Diaz for additional duties of data gathering and input as well as assisting with state reports for the 2019-2020 school year.
2. Resolved to approve travel to the New Jersey School Board Association Workshop in Atlantic City from October 21-24, 2019 for a group rate of \$1600.00 for the following:

Jonathan Ponds	David Vaccaro	James Campbell
Charles Pallas	Edmond Monti	Matthew Vaccaro
Laurel Spadavecchia		
3. Resolved to approve the resignation of Jessica Madalena as Part-Time Aide – Attachment 4.3
4. Resolved to approve Jessica Madalena as Substitute Teacher for the 2019-2020 school year.
5. Resolved to approve Austria Cabrales as Substitute Custodian for the months of July and August 2019 at \$15.34
6. Resolved to approve Debra Weigelt for summer clerical help at an hourly rate of \$15.34.
7. Resolved to approve Allison Cuccarese as Substitute Teacher for the Extended School Year Program 2019.
8. Resolved to approve the job posting for Library Media Specialist/K-8 for the 2019-2020 school year – Attachment 4.8
9. Resolved to approve the resignation of Denise Wicki as Part-Time Aide – Attachment 4.9
10. Resolved to approve the job posting of Part-Time Aide for the 2019-2020 school year – Attachment 4.10
11. Resolved to approve a salary increase of three percent for all non-affiliated Moonachie Education Association staff members for the 2019-2020 school year.
12. Resolved to approve the Superintendent evaluation for the 2018-2019 school year.
13. Resolved to approve the following staff members for After-School Programs for the 2019-2020 school year to be paid at an hourly rate of \$44.30:

Position	Allotted Hours	Employee
RLC TV	85 hours	Greg Keelen
Performing Arts/Drama	70 hours	Lee Ten Hoeve
Yearbook	70 hours	Janice Mawdsley
Student Council	85 hours	Kathleen Kinsella
8 th Grade Advisors (2)	50 hours shared	Greg Keelen/Lisa Perez

Recreation Director	120 hours	Lisa Perez
Robotics Club	30 hours	Joshua Frisch
Lunch Monitor	173 hours	Lauren Barnaba

5. Curriculum

Motion: Charles Pallas
 Seconded: James Campbell
 Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the following workshops:

Destination	Date	Cost
Wood-Ridge High School Move-Up Day 8th Grade	6/21/19 Board Approved on FYI	\$200.00 bus
Art Ed Now Summer Online Conference Lee Ten-Hoeve	Online	\$149.00

Mr. Matthew Vaccaro inquired as to how Wood-Ridge High School will make Move-Up Day a more meaningful experience for our students to which Dr. Ponds replied that they will be fostering a relationship with the new guidance counselor so that our students will attend the high school seamlessly.

6. Facilities

Discussion of a donation for an irrigation system. Dr. Ponds will gather more information as requested from the Board and present back to the Board.

Discussion of the quotes from Pennetta Industrial Automation, LLC and Powers Service Co., Inc for the HVAC inspection and servicing of filters and belts.

1. Motion to approve the proposal from Pennetta Industrial Automation, LLC for the HVAC inspection and servicing of filters and belts.

Motion: James Campbell
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes. Motion Approved.

7. Old Business None.

Motion:
 Seconded:
 Action taken:

8. New Business

Discussion of date of next meeting; the Board agreed to keep regularly scheduled date of August 13, 2019 as the next Board of Education meeting.

Motion:
 Seconded:
 Action taken:

9. Information Items

Discussion of granting an access agreement to NJ Department of Environmental Protection for the Meadowlands Flood Control Project. The Board of Education voted no to the granting of an access agreement at this time.

1. Average monthly attendance from 6/1/19 – 6/30/19 - Attachment 9.1
2. Monthly report of attendance officer for the month ending June 2019 Attachment 9.2
3. School Year Attendance Report – Attachment 9.3

10. Discussion Items

Mr. Monti gave a brief recap of the Wood-Ridge Board of Education meeting and announced they have received one more resignation and one retirement.

11. Public Comments None.

Open: 6:58 p.m.

Closed: 6:59 p.m.

12. Adjournment into Closed Session with no Action taken at 7:00 p.m.

Motion: Edmond Monti

Second: Matthew Vaccaro

Action Taken: 5 Ayes. Motion Approved.

Adjournment from Closed Session at 7:15 p.m.

Motion: Edmond Monti

Second: Matthew Vaccaro

Action Taken: 5 Ayes. Motion Approved.

Respectfully submitted,

Laurel Spadavecchia

Laurel Spadavecchia

Board Administrator/Board Secretary