

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Media Center

November 12, 2019

Call to order by Board President

Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro
Charles Pallas
Matthew Vaccaro
James Campbell
Edmond Monti

Members Absent: None

Also Present: Dr. Jonathan Ponds, Superintendent/Principal
Laurel Spadavecchia, Business Administrator/Board Secretary
James Knipper, Director of Curriculum & Instruction
Jillian Freda, Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

• Resolved to move to Executive Session

In accordance with the provisions of the Open Public Meetings Act, the Moonachie Board of Education shall conduct a closed executive session pursuant to the exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing personnel matters and legal matters which are attorney-client privileged. It is anticipated that the length of time of this executive session will be 30 minutes and that the discussion undertaken in this closed session can be made public at the time official action is taken.

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 5 Ayes. Motion Approved.

- Acceptance of Minutes of October 15, 2019, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Edmond Monti
 Seconded: James Campbell
 Action taken: 5 Ayes. Motion Approved.

- Acceptance of Correspondence

1. 2019 IDEA Final Report IDEA-B Application approval notification – Attachment 1.2
2. Certificate of Commendation Honoring Philip Facendola, Robert L. Craig School from Bergen County Utilities Authority 2019 Challenge Grant Award – Attachment 1.3
3. Title I Comparability Application approval letter from the New Jersey Department of Education – Attachment 1.4

Motion: James Campbell
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes. Motion Approved.

- Superintendent’s Report

Dr. Ponds reported that the Steam Team came in 4th place in the State Competition held in Atlantic City in October.

Motion: Edmond Monti
 Seconded: James Campbell
 Action taken: 5 Ayes. Motion Approved.

- Students of the Month

<u>October</u>	<u>Grade</u>
Jacob Magbag	1
Sabrina Nieto	5
Ryan Tu	6

- **Submission of HIB Cases – October 2019**

<u>Investigations</u>	<u>Confirmed Cases</u>
0	0

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas

Seconded: Matthew Vaccaro

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for November 2019 for a total of \$390,431.67 – Attachment 2.1
2. Resolved to approve the Check Register for the month of October 2019 for \$401,852.74 - Attachment 2.2
3. Resolved to approve the Payroll Check Register for October 31, 2019 for \$93,122.98 – Attachment 2.3
4. Resolved to accept the Treasurer’s Report for month ending September 2019 – Attachment 2.4
5. Resolved to approve the budgetary line-item transfers for September 2019 – Attachment 2.5
6. Resolved to accept the Report of Secretary to the Moonachie Board of Education for month ending September 2019 – Attachment 2.6
7. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for November 2019 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
8. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for November 2019 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
9. Resolved to approve the submission of the Comprehensive Maintenance Plan Report for FY 18-19 Actual, FY 19-20 Budgeted, and FY 20-21 Planned, documenting required maintenance activities for a period of three years whereas all past and planned activities are reasonable to keep school facilities open and safe for use in compliance with New Jersey Department of Education requirements – Attachment 2.9
10. Resolved to approve the joint transportation agreement between the Englewood Board of Education and the Moonachie Board of Education and approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with P.L. 2010.c.65 (A-355) for the 2019-2020 school year. Be it further resolved, that the Moonachie Board of Education agrees to abide by the Transportation

Services Agreement as published by the Englewood Public School District and attached to this resolution – Attachment 2.10

11. Resolved to approve the Special Education Tuition Agreement between the Moonachie Board of Education and South Bergen Jointure Commission for the 2019-2020 school year – Attachment 2.11
12. Resolved to accept the Bergen County Utilities Authority \$1000.00 check donation to be used in the 2019-2020 school year YMCA Garden Project – Attachment 2.12
13. Resolved to approve check #1133 to Carlstadt-East Rutherford Regional Board of Education in the amount of \$14,107.00 from the Milk and Lunch account for September 2019 meals.
14. Resolved to approve the submission of the South Bergen Rotary Club Enrich Preschool Playground & Gross Motor Experiences at Robert L. Craig School – Attachment 2.14
15. Resolved to authorize the submission of the Preschool Education Aid application for Fiscal Year 2020 and accept the grant award of these funds of \$531,040 based on 40 students at \$13,276 per student, upon subsequent approval of the FY2020 PEA application.
16. Resolved to approve the Contracted Service Agreements between the Moonachie Board of Education and the South Bergen Jointure Commission for the 2019-2020 school year – Attachment 2.16

3. Policy

Motion: James Campbell

Seconded: Matthew Vaccaro

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the School Safety and Security Plan Annual Review Statement of Assurance – Attachment 3.1
2. Resolved to approve the Robert L. Craig School Pre-School Report Card Summary – Attachment 3.2
3. Resolved to approve the NJQSAC District Performance Review – School Year 2019-2020 – Attachment 3.3

4. Personnel

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve Allison Stanisci and Jean Gaito as Home Instruction Teachers as needed at an hourly rate of \$44.30 for the 2019-2020 school year.
2. Resolved to approve the job posting for Classroom Aide for the remainder of the 2019-2020 school year – Attachment 4.2

3. Resolved to accept the resignation of Valerie Lehman as Classroom Aide effective October 17, 2019 – Attachment 4.3
4. Resolved to approve Gabriella Vega as Teacher, BA15 Step 2 at an annual salary of \$52,650 pro-rated for an effective date pending completion of her 60 resignation notice and Criminal History Background Screening for the remainder of the 2019-2020 school year.
5. Resolved to approve Debra Weigelt as Part-Time Secretary at an hourly rate of \$18.50 per hour for the remainder of the 2019-2020 school year, effective November 18, 2019.
6. Resolved to approve Rajwinder Kaur Ghotra as School Aide at an hourly rate of \$14.93, for the remainder of the 2019-2020 school year, pending Criminal History Background Screening.

5. Curriculum

Motion: Charles Pallas

Seconded: James Campbell

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve Allison Stanisci and Lucrezia Maurin as additional staff for the Macy’s 3rd Grade field trips at no additional cost.
2. Resolved to approve the following workshops:

Destination	Date	Cost
School Safety Specialist Training: Mental Health Aid Training – James Knipper	November 19, 2019 9:30 am – 3:30 pm	No cost but travel
Preschool Classroom Master Teacher Training – Trenton, NJ – Kathleen Kinsella	Sept. 13 & 18, 2019 Oct. 16 & 23, 2019 January 14, 2020 February 19, 2020 March 11, 2020 April 28, 2020 May 19, 2020	No Cost but travel
Kindergarten Workshop, Trenton NJ Mary Freda, Kim Samarelli	October 9, 2019 January 24, 2020	No Cost but travel
NJ Consortium: Leadership for Socially and Emotionally Responsive Schools Workshop- Martha Morales	March 16, 2020 & May 7, 2020	No Cost but travel
Creative Curriculum for Preschool Bergen County Office for Children - Kathleen Kinsella & Kathleen Reilly	Dec. 4 & Dec. 5, 2019	No Cost but travel
Implementing GOLD Bergen County Office - Kathleen Kinsella, Kathleen Reilly, & Allison Cuccarese	Dec. 16 & Dec. 17, 2019	No Cost but travel
On-Site CPR Training -Donna Gallo, Alyssa Spitaleri, Valerie Kenny, Sandy Diaz	November 19, 2019	Not to Exceed \$500.00

6. Facilities

1. Resolved to approve the Long-Range Facility Plan Major Update Report for the Robert L. Craig School – Attachment 6.1

Mr. David Vaccaro requested that the Board review the Long-Range Facility Plan and begin to prioritize items in need of repair. He also asked permission to call C.J. Vanderbeck & Son, Inc. to discuss their quote to replace the backflow preventer as the boiler room is getting an accumulation of water on the floor. The Board agreed to have Mr. Vaccaro call and investigate.

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 5 Ayes. Motion Approved.

7. Old Business None.

Motion:

Seconded:

Action taken:

8. New Business

Mr. Pallas would like the following statement to be acknowledged in the Board minutes:

“On the PARCC tests, our students showed growth in every demographic from last year. As a result, The Bergen County Supt. Of Schools recommended to the State Dept. of Educ. that the Moonachie School District should be considered as one of the winners of the Lighthouse Award. This award is given to school districts that show substantial academic improvement. Dr. Ponds should be congratulated for his efforts and determination to improve the performances of our students.”

Motion:

Seconded:

Action taken:

9. Information Items

1. Average monthly attendance from 10/1/19 – 10/31/19 - Attachment 9.1

2. Monthly report of attendance officer for the month ending October 2019 Attachment 9.2

10. Discussion Items

Mr. Monti reported on the Wood-Ridge Board of Education meeting that they passed their District Performance Review and QSAC and they gave a presentation that their scores went up.

11. Public Comments

Open: 6:50 p.m.

Closed: 6:54 p.m.

Mr. Joshua Frisch, RLC Technology Teacher, thanked the Board of Education and Dr. Ponds for representing the school at the NJSBA Convention in Atlantic City. The Steam Team came in 4th out of 30 schools and was the only competitor from Bergen County. Their overall score increased over 20 points from last year and they received excellent scores in each technical category.

12. Adjournment at 6:55p.m.

Motion: Matthew Vaccaro

Seconded: James Campbell

Action taken: 5 Ayes. Motion Approved.

Respectfully submitted,

Laurel Spadavecchia

Laurel Spadavecchia

Board Administrator/Board Secretary