

MOONACHIE BOARD OF EDUCATION  
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School  
Media Center  
April 9, 2019

Call to order by Board President Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro  
Edmond Monti  
Matthew Vaccaro  
James Campbell

Members Absent: Charles Pallas

Also Present: Dr. Jonathan Ponds, Superintendent/Principal  
Laurel Spadavecchia, Business Administrator/Board Secretary  
James Knipper, Director of Curriculum  
Kathleen Nestor Esq., Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

• Resolved to move to Executive Session

In accordance with the provisions of the Open Public Meetings Act, the Moonachie Board of Education shall conduct a closed executive session pursuant to the exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing: Staffing personnel for 2019-2020 school year. It is anticipated that the length of time of this executive session will be 30 minutes.

Motion: James Campbell

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Motion Approved.

• Acceptance of Minutes of March 19, 2019, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Matthew Vaccaro

Seconded: James Campbell

Action taken: 4 Ayes. 1 Absent. Motion Approved.

- **PRESENTATION – New Jersey School Performance Summary Report – Attachment 1.2**  
The presentation was tabled until further notice.

- Acceptance of Correspondence

1. Letter from the State of New Jersey Department of Education Division of Early Childhood approving the Moonachie School District 2019-2020 Program Plan and Enrollment Projection/Budget Planning Workbook. The District will receive \$358,452 for 27 general education full-day pre-school students – Attachment 1.3

Motion: Edmond Monti  
 Seconded: Matthew Vaccaro  
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Superintendent’s Report

Dr. Ponds was excited to discuss the Early Childhood Program parent engagement day. 28 out of 30 parents attended the event which centered on the Clothing Unit. Parents were able to meet and participate in making t-shirts with their children.

Motion: James Campbell  
 Seconded: Matthew Vaccaro  
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Edmond Monti  
 Seconded: Matthew Vaccaro  
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

David Vaccaro noted that there are a number of small purchases that need to be reviewed to ensure staff stay within their budgeted spending limits.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for March 2019 for a total of \$110,920.32 plus a hand check of \$74,533.65 for State Employee Health Benefits for a total of \$185,453.97 –Attachment 2.1

2. Resolved to approve the Check Register for the month of March for \$378,360.23 –Attachment 2.2
3. Resolved to approve the Payroll Check Register for March 31, 2019 for \$90,623.37 – Attachment 2.3
4. Resolved to approve the acceptance of 2019-2020 Preschool Education Aid (PEA) funds of \$358,452.00 for the 2019-2020 school year.
5. Resolved to approve the contract between the Moonachie Board of Education and Karl Environmental Group Right to Know Survey Update– Attachment 2.5

3. Policy

Motion:

Seconded:

Action taken:

4. Personnel

Motion: Matthew Vaccaro

Seconded: James Campbell

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve Amanda Sokol as Full-Time Classroom Aide for the remainder of the 2018-2019 school year, effective April 15, 2019 at an annual salary of \$20,000 pro-rated for the remainder of the 2018-2019 school year
2. Resolved to approve the job posting for Part-Time School Aide for the remainder of the 2018-2019 school year – Attachment 4.2
3. Resolved to reappoint tenured professional staff for the 2019-2020 school year – Attachment 4.3
4. Resolved to approve the job postings for the Extended School Year Program – Attachment 4.4

5. Curriculum

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve the following field trips:

<b>Destination</b>	<b>Date</b>	<b>Cost</b>
Rizzo's Wildlife 2 <sup>nd</sup> Grade Field Trip Flanders, NJ	6/4/19	\$395.00 bus \$98.00 tickets
Statue of Liberty 3 <sup>rd</sup> Grade Field Trip Ellis Island, NJ	6/4/19	\$325.00 bus \$153.00 tickets
Museum of Natural History 4 <sup>th</sup> Grade Field Trip NYC, NY	6/5/19	\$425.00 bus \$163.00 tickets

2. Resolved to approve the following workshops:

<b>Destination</b>	<b>Date</b>	<b>Cost</b>
Systems 3000 Financial Accounting Training Eatontown, New Jersey Laurel Spadavecchia, Sandy Diaz, Patricia Schomaker	4/24/19	No Cost
Systems 3000 Human Resources Training Eatontown, New Jersey Laurel Spadavecchia, Sandy Diaz, Patricia Schomaker	5/15/19	No Cost
NJASBO 2019 Annual Conference, Atlantic City Laurel Spadavecchia	June 5-7, 2019	\$275.00
Rutgers Cooperative Extension Integrated Pest Management Training Laurel Spadavecchia and Ryan Jones	5/3/19	No cost

3. Resolved to approve the revised 2018-2019 school year calendar – Attachment 5.1

6. Facilities

Discussion of quotes to replace HVAC rooftop unit and quotes to repair heat exchanger. After a discussion the following resolution was made:

1. Resolved to accept the quote from Pennetta Industrial Automation, LLC for the replacement of the HVAC rooftop unit #3 for \$15,500 to include all labor, material and crane if done within normal business hours, Monday – Friday 7:00 am – 3:30 pm.

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion Approved.

7. Old Business

Motion:

Seconded:

Action taken:

8. New Business

Motion:

Seconded:

Action taken:

9. Information Items  
1. Average Monthly Attendance from 3/1/19 – 3/31/19 – Attachment 9.1  
2. Monthly Report of Attendance officer for the month of March 2019 – Attachment 9.2

10. Discussion Items  
Mr. Edmond Monti announced that Wood-Ridge School District hired a new Orton Gillingham Specialist at their last board meeting. Mr. David Vaccaro would like to establish a program that the Moonachie School District can track and monitor student progress at the high school level. Dr. Ponds will present that data at the next board meeting.

Mrs. Laurel Spadavecchia announced that the Moonachie School District budget has been approved by the Executive County Business Official and is awaiting approval by the Executive County Superintendent. After approval, the Public Hearing will be scheduled at the next board meeting on April 30, 2019.

11. Public Comments  
Open: 6:58 p.m.  
Closed: 6:59 p.m.

12. Adjournment at 7:00 p.m.  
Motion: Edmond Monti  
Second: Matthew Vaccaro  
Action Taken: 4 Ayes. 1 Absent. Motion Approved.

Returned to Executive Session at 7:05 to continue discussion of negotiations.  
No Action will be taken.

Adjournment from Executive Session at 7:45 p.m.

Respectfully submitted,

*Laurel Spadavecchia*

Laurel Spadavecchia  
Board Administrator/Board Secretary