

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

June 14, 2022

Call to order by Board President Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro
James Campbell
Charles Pallas
Matthew Vaccaro
Edmond Monti

Members Absent: None

Also Present: James Knipper, Superintendent
Laurel Spadavecchia, Business Administrator
Anthony Russo, Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

Acceptance of Minutes of May 24, 2022, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Edmond Monti

Seconded: James Campbell

Action taken: 5 Ayes. Motion Approved.

• Acceptance of Correspondence

1. Resolved Motion to accept the New Jersey Department of Agriculture SFA to SFA Vended Meals Contract Final Approval letter – Attachment 1.2

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 5 Ayes. Motion Approved.

- Superintendent’s Report

Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes. Motion Approved.

Mr. Knipper announced the students of the month. He praised the students for continuing to work hard everyday and announced that the majority of the 8th grade class has been accepted into top tier high schools, which is a testament to their commitment and achievement. He also announced that the Steam Team made it to the Finals of competition out of 405 applicants. He thanked everyone again stating it continues to be his honor to serve the Moonachie community.

Mr. Pallas thanked Mr. Knipper, students and parents for a wonderful job done especially after the covid pandemic. Mr. David Vaccaro also congratulated the students and thanked the parents for their involvement with their children, stating that it takes both sides to work in order for students to achieve success.

- **Students of the Month**

<u>May</u>	<u>Grade</u>
Clara Goralczyk	PK
Aamira Olmeda-El Helou	K
Grace Martinez	1
Mattias Sarta	2
Kaylie Castillo	3
Laury Angeles	4
Francisco Peralta Mendiola	5
Ryan Tu	MS Social Studies
Noah Yoon	MS ELA
Daisy Arias	MS Math
Amy Benitez	Art

- **Submission of HIB Cases – June 2022**

<u>Investigations</u>	<u>Confirmed Cases</u>
0	0

Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas

Seconded: James Campbell

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for June 2022 for a total of \$ \$461,355.96 –Attachment 2.1
2. Resolved to approve the Check Register for the month of May 2022 for \$294,108.70 - Attachment 2.2
3. Resolved to approve the Certification of Implementation of Corrective Action Plan certifying that all corrective actions listed on the district’s Corrective Action Plan for the fiscal year ending 2020-2021 have been fully implemented – Attachment 2.3
4. Resolved to approve the use of State Contracted vendors for the 2022-2023 school year.
5. Resolved to approve the Payroll Check Register for June 15, 2022 for \$110,537.97 with gross pay wages of \$191,004.48 – Attachment 2.5
6. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for June 2022 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
7. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for June 2022 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
8. Resolved to authorize the submission of the Elementary and Secondary Education Act (ESEA) grant application for period July 1, 2022-September 30, 2023 and accept the grant award of these funds of \$110,520 for the 2022-2023 school year – Attachment 2.8
9. Resolved to authorize the submission of the Individuals with Disabilities Education Act (IDEA) application and accept the grant award of these funds for the 2022-2023 school year.
10. Resolved to approve the Payroll Check Register for May 31, 2022 for \$104,049.57 with gross pay wages of \$181,738.94 – Attachment 2.10
11. Resolved to approve the Xtel Communications Service Agreement for the replacement of the DS1 Circuit with a new 3-Mbps EDIA Circuit and monthly service for Ethernet and POTS Local Line – Attachment 2.11
12. Resolved to approve the CarePlus New Jersey Service Agreement between Wood-Ridge Board of Education, Moonachie Board of Education and CarePlus New Jersey for the 2022-2023 school year – Attachment 2.12

13. Resolved to approve the renewal of the Discovery Education Social Studies Techbook License Agreement for the 2022-2023 school year – Attachment 2.13
14. Resolved to approve the Robert L. Craig School 2022 Graduation Awards and approve Shawn Lawton as recipient of the Edward G. Terragni Memorial Scholarship Fund scholarship for 2022 in the amount of \$100.00, check #1030 Edward G. Terragni Memorial Scholarship Fund account.
15. Resolved to approve the Robert L. Craig School 2022 Graduation Awards – Attachment 2.15
16. Resolved to approve the list of anticipated contracts as pursuant to PL 2015, Chapter 47; the Moonachie Board of Education intends to renew, award, or permit to expire during the 2022-2023 school year the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. Et. Seq. NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq – Attachment 2.16
17. Resolved to approve check #1173 to Carlstadt-East Rutherford Regional Board of Education in the amount of \$20,086.60 from the Milk & Lunch account for April 2022 meals.
18. Resolved to accept the Treasurer’s Report for month ending May 2022 – Attachment 2.18
19. Resolved to accept the Report of Secretary to the Moonachie Board of Education for month ending May 2022 – Attachment 2.19
20. Resolved to approve the Contracted Services Agreement between the Moonachie Board of Education and South Bergen Jointure Commission for Extended Summer Program 2022 – Attachment 2.20
21. Resolved to approve the Contracted Services Agreement between the Moonachie Board of Education and South Bergen Jointure Commission for the 2022-2023 school year – Attachment 2.21
22. Resolution for the transfer of Current Year Surplus to Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excel current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Moonachie Board of Education wishes to deposit a portion of anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Moonachie Board of Education has determined that (an amount not to exceed) \$1,500,000 is available for such purpose of transfer;

WHEREAS, the Moonachie Board of Education wishes to deposit a portion of anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Moonachie Board of Education has determined that (an amount not to exceed) \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Moonachie Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

23. Resolved to accept the grant from Pitkin Foundation, in care of the Meadowlands YMCA, in the amount of \$25,000.00 for the purpose of replacement of the RLC playground.

3. Policy

Motion: Matthew Vaccaro

Seconded: James Campbell

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the School Security Drill Statement of Assurance – Attachment 3.1
2. Resolved to approve the following revised policy:

P5512	Harassment, Intimidation, & Bullying	Revised
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4. Personnel

Motion: Matthew Vaccaro

Seconded: Charles Pallas

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the Superintendent/Principal to emergent hire for personnel hired between June 15, 2022 – August 31, 2022 for school year 2022-2023.
2. Resolved to approve Maternity Leave of Absence for Dana Genatt commencing on May 25, 2022 per Family Leave Act (FMLA) regulations without pay, to be supplemented by use of sick leave.

3. Resolved to approve a salary increase of 3.2% for all non-affiliated Moonachie Education Association staff members for the 2022-2023 school year.
4. Resolved to reappoint the following Full-Time Secretarial Staff for the 2022-2023 school year – Attachment 4.4
5. Resolved to reappoint the following Full-Time Business Office Administrative Staff for the 2022-2023 school year – Attachment 4.5
6. Resolved to reappoint the following Part-Time Business Office Administrative Staff for the 2022-2023 school year – Attachment 4.6
7. Resolved to reappoint the following Custodians for the 2022-2023 school year – Attachment 4.7
8. Resolved to reappoint the following Classroom Aides for the 2022-2023 school year – Attachment 4.8
9. Resolved to reappoint the following School Aides for the 2022-2023 school year – Attachment 4.9
10. Resolved to reappoint the following Pre-School Classroom Aides for the 2022-2023 school year – Attachment 4.10
11. Resolved to approve the following list of Substitute Teachers for the 2022-2023 school year at a per diem rate of \$100.00 – Attachment 4.11
12. Resolved to approve the following Part-Time Secretarial Staff for the 2022-2023 school year – Attachment 4.12
13. Resolved to reappoint Lucrezia Maurin as Attendance Officer/ Food Service Director/Facilities Administrative Assistant for the 2022-2023 school year – Attachment 4.13
14. Resolved to approve the Car Allowance Agreement between the Moonachie Board of Education and Lucrezia Maurin, courier for the Robert L. Craig School for the 2022-2023 school year.
15. Resolved to reappoint Ernest Turner as Treasurer of School Monies for the 2022-2023 school year at the annual fee of \$6500.00.
16. Resolved to approve Melanie Vocaturo for summer clerical help at an hourly rate \$21.10 not to exceed \$1300.00.
17. Resolved to approve Linda Esposito for summer clerical help at an hourly rate \$19.94 not to exceed \$1300.00.
18. Resolved to approve the Superintendent evaluation for the 2021-2022 school year.
19. Resolved to approve the Sidebar Agreement between the Moonachie Board of Education and the Moonachie Education Association and Michael Lia – Attachment 4.19
20. Resolved to approve the Sidebar Agreement between the Moonachie Board of Education and Amanda Mulvaney – Attachment 4.20
21. Resolved to approve the Sidebar Agreement between the Moonachie Board of Education and Allison Cahill – Attachment 4.21

22. Resolved to approve Allison Cahill as Elementary teacher at BA/Step 1 for an annual salary of \$50,695.00* for the 2022-2023 school year. *Salary to be adjusted pending outcome of MEA salary guide for 2022-2023 school year.

5. Curriculum

Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes. Motion Approved.
 1. Resolved to approve the following workshop:

Destination	Date	Cost
Metropolitan Medical Corporation Healthcare Provider CPR Certification Training ~ Donna Gallo	6/17/22	\$65.00

2. Resolved to approve the submission of the Next Periodic update of the LEA Safe Return Plan as required by ESSER III.

6. Facilities

Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes. Motion Approved.

1. Resolved to apply for approval of Toilet Room Facilities for Early Intervention, Pre-Kindergarten, and Kindergarten Classroom – Room 9 Multiply Disabled Program – K-2nd for the 2022-2023 school year for submission to the Executive County Superintendent – Attachment 6.1
2. Resolved to apply for approval of Toilet Room Facilities for Early Intervention, Pre-Kindergarten, and Kindergarten Classroom – Room 11 Multiply Disabled Program – K-2nd for the 2022-2023 school year for submission to the Executive County Superintendent – Attachment 6.2
3. Resolved to apply for approval for Renewal of Temporary Instructional Space for the stage area of the gym to be used for instrumental music for the 2022-2023 school year for submission to the Executive County Superintendent – Attachment 6.3
4. Resolved to apply for Renewal of Temporary Instructional Space for the room of the cafeteria to be used for music for the 2022-2023 school year for submission to the Executive County Superintendent – Attachment 6.4

7. Old Business None.

Motion:
 Seconded:
 Action taken:

8. New Business None.

Motion:

Seconded:

Action taken:

9. Information Items

1. Average monthly attendance from 5/1/22 – 5/31/22 - Attachment 9.1
2. Monthly report of attendance officer for the month ending May 2022
Attachment 9.2

Mr. David Vaccaro announced the 8th grade graduation ceremony takes place tomorrow night at 6pm and all are welcome to attend. He also announced that today he met with Mayor Dennis Vaccaro, Police Chief Behrens, Police Officer Victor Migliorino, Business Administrator Laurel Spadavecchia and Superintendent James Knipper to discuss solutions to address the traffic pattern surrounding school opening times and dismissals. This was a preliminary meeting and both the Borough of Moonachie and the Board of Education will continue to investigate options. Mr. David Vaccaro will report back to the Board any viable options.

10. Discussion Items None.

11. Public Comments None.

Open: 6:58 p.m.

Closed: 6:59 p.m.

12. Adjournment 7:00 p.m.

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 5 Ayes. Motion Approved.

Respectfully Submitted,

Laurel Spadavecchia

Laurel Spadavecchia, Business Administrator/Board Secretary