

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

May 9, 2023

Call to order by Board Secretary

Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro

Matthew Vaccaro

James Campbell

Edmond Monti

Members Absent: Charles Pallas

Also Present: James Knipper, Superintendent/Principal

Laurel Spadavecchia, Business Administrator/Board Secretary

Dana Genatt, Director of Curriculum & Instruction

Jaclyn Morgese, Esq., Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

• Resolved to move to Executive Session

In accordance with the provisions of the Open Public Meetings Act, the Moonachie Board of Education shall conduct a closed executive session pursuant to the exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing personnel matters and legal matters which are attorney-client privileged. It is anticipated that the length of time of this executive session will be 30 minutes and that the discussion undertaken in this closed session can be made public at the time official action is taken.

Motion: James Campbell

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Acceptance of Minutes of April 25, 2023, closed session and regular session, and Superintendent Report – Attachment 1.1
 Motion: Matthew Vaccaro
 Seconded: Edmond Monti
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Acceptance of Correspondence
 1. 2023 Summer Food Service Program application approval letter – Attachment 1.2
 Motion: Matthew Vaccaro
 Seconded: Edmond Monti
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Superintendent’s Report
 Mr. Knipper announced that NJSLA testing is going very well and students are working very hard to do well. Summer planning is underway and we have met with staff and the SBJC to rearrange classroom space to work around the HVAC project that will take place as soon as the school year is completed.
 Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: Tabled Item 2.6 for revision.
 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for April 2023 for a total of \$101,923.51–Attachment 2.1
2. Resolved to approve the Check Register for the month of April 2023 for \$477,529.61 - Attachment 2.2
3. Resolved to approve the Payroll Check Register for April 30, 2023 for \$103,123.41 with gross pay wages of \$184,383.46 – Attachment 2.3

4. Resolved to approve the School Tax Levy Payment Schedule for the 2023-2024 school year – Attachment 2.4
5. Resolved to approve the Shared Services Agreement for Technology Support Services between the Moonachie Board of Education and Bergen County Technical Schools Board of Education for the 2023-2024 school year – Attachment 2.5
6. Resolved to approve the Linkage Agreement Between the Moonachie Board of Education and the South Bergen Jointure Commission for the 2023-2024 school year – Attachment 2.6
7. Resolved to approve the Linkage Agreement Addendum for Use of Classrooms Summer 2023 – Attachment 2.7
8. Resolved to approve check #1186 to Carlstadt-East Rutherford Regional Board of Education in the amount of \$24,454.50 from the Milk & Lunch account for March 2023 meals.
9. Resolved to approve the Breakfast and Lunch Program Meal Prices for the 2023-2024 School Year as follows:

<u>Program</u>	<u>Full Price</u>	<u>Reduced Price</u>
Breakfast	\$3.00	\$.30
Lunch	\$4.40	\$.40
Milk	\$.35	----

and approve a vended meals agreement with Carlstadt – E. Rutherford Regional High School District for vended meals to include delivery, set up and steamtable at a cost of \$3.00 per breakfast and \$4.60 per lunch for a total estimated cost of \$208,800.00 – Attachment 2.9

10. Resolved to approve the Special Education Tuition Contract between the Moonachie Board of Education and The Community School, Inc. for the school year 2022-2023 - Attachment 2.10
11. Resolved to accept the quote from Ritco Security Systems for the purchase of security cameras and DVR system – Attachment to follow

3. Policy

Motion: James Campbell

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve the School Bus Emergency Evacuation Drill report (in accordance with N.J.A.C. 6A:27-11.2) as follows: On April 27, 2023 at 7:50 -7:55 a.m. and 8:30 a.m. all bus students participated in a bus emergency evacuation drill. The drill took place in front of the school and included Bus IN308A & IN308B (Leckie) RLC 1 and RLC 2 and Bus IN241 (Mayor Transportation) RLC3. Dana Genatt, Michael Lia, and James Knipper supervised the drill – Attachment 3.1

2. Resolved to approve the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights District and School Grade Report for 2021-2022 – Attachment 3.2

4. Personnel

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion Approved.

Mr. Knipper announced that Brendalicia Garcia and her family are relocating and sadly she has to resign her position. He noted that she was an excellent member of our Moonachie staff and we greatly appreciated her service. She will be missed.

1. Resolved to reappoint the following non-tenured professional staff for the 2023-2024 school year – Attachment 4.1
2. Resolved to approve Laurel Spadavecchia as Business Administrator/ Board Secretary and Qualified Purchasing Agent for the 2023-2024 school year – Attachment 4.2
3. Resolved to approve Dana Genatt as Director of Curriculum and Instruction for the 2023-2024 school year – Attachment 4.3
4. Resolved to approve Dana Genatt as Homeless Liaison for the 2023-2024 school year for a \$5,000.00 stipend.
5. Resolved to reappoint Ernest Turner as Treasurer of School Monies for the 2023-2024 school year at an annual fee of \$6,500.00.
6. Resolved to approve the job posting for a Part-Time Spanish Teacher for the 2023-2024 school year – Attachment 4.6
7. Resolved to approve the resignation of Brendalicia Garcia as Classroom Aide effective June 30, 2023 – Attachment 4.7

5. Curriculum

1. Resolved to approve the Moonachie School District Preschool Intervention & Referral Team (PIRT) Handbook – Attachment 5.1
2. Resolved to approve the following field trips/workshops:

Destination	Date	Cost
Moonachie Civic Center Mock Council Meeting 8th Grade Staff to attend: Greg Keelen, Kathy Kinsella	5/25/23 10:30 am – 2:55 pm & 6:30 pm Mtg	No cost
NJECC Advanced Google Training for Administrative Assistants and School Secretaries ~ Dana Genatt, Susan Lacey	June 26-27, 2023	\$320
Systems 3000 -Personnel Processing Training ~ Sandy Diaz	August 2, 2023	No Cost

Liberty Science Center 2nd Grade Trip ~Janice Beattie, Danielle Abbruzzesi, Michael Lia, Concetta Accetta	June 8, 2023	\$156 Tickets (33 students, 4 chaperones @\$2.00 Bus cost TBD
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Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

6. Facilities

Discussion of Leaks from the Roof: Mrs. Spadavecchia had Tremco inspect the areas of the leaks from the roof that were not covered under warranty and received two quotes to repair those areas. The Board had questions concerning the last repair to that area and Mrs. Spadavecchia will follow up with DMR Architects and report her findings back to the Board.

1. Resolved to approve the Department of Health Services Sanitary Inspection Report – Attachment 6.1

Motion: Matthew Vaccaro
 Seconded: James Campbell
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

7. Old Business None.

Motion:
 Seconded:
 Action taken:

8. New Business None.

Motion:
 Seconded:
 Action taken:

9. Information Items

1. Average Monthly Attendance from 4/1/23 – 4/31/23 – Attachment 9.1
2. Monthly Report of Attendance officer for the month of April 2023 – Attachment 9.2

10. Discussion Items

Mr. David Vaccaro announced that the Curriculum Expo will take place on May 18 from 6:00 pm – 7:00 pm and encouraged all Board members to attend.

11. Public Comments

Mr. Anthony Cirillo announced that the Youth & Government Day will be held on May 25 and invited the Board members and public to attend. He then asked if the banners for the graduating high school students were going to be hung to which Mr. Knipper replied that he has been in contact with Mayor Vaccaro and they are in the process of making it happen.

Open: 6:42 p.m.

Closed: 6:44 p.m.

12. Adjourned at 6:45 p.m.

Motion: Edmond Monti

Seconded: James Campbell

Action taken: 4 Ayes. 1 Absent. Motion Approved.

Respectfully Submitted,

Laurel Spadavecchia

Laurel Spadavecchia, Business Administrator/Board Secretary