

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School
Cafeteria
June 6, 2023

6:00 p.m. Executive session. Discussion of Superintendent evaluation, SLEO III Agreement, Jointure Agreement

Call to order by Board President Meeting opened at 6:35 p.m.

Roll Call

Members Present: M. Vaccaro, Mr. Campbell, Mr. Monti, D. Vaccaro

Members Absent: Mr. Palace

Also Present: Marcie Mackolin, Esq.

Pledge of Allegiance

Motion to appoint Marcie Mackolin as Board Secretary pro tem for the meeting.
Motion/seconded

Yes- M. Vaccaro, Mr. Campbell, Mr. Monti, D. Vaccaro

Motion carried.

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1. Acceptance of Minutes of May 23, 2023, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Mr. Monti

Seconded: Mr. Campbell

Action taken: Motion carried

Roll call: Yes- Mr. Campbell, Mr. Monti, D. Vaccaro

Abstain- M. Vaccaro

- Acceptance of Correspondence
 1. Motion to accept the New Jersey Department of Agriculture SFA to SFA Vended Meals Contract Final Approval Letter – Attachment 1.2
 2. Motion to accept the New Jersey Department of Agriculture Summer Food Service Program Sponsor Application Approval Letter – Attachment 1.3

Motion: M. Vaccaro
 Seconded: Mr. Monti
 Action taken: Motion carried

- Superintendent's Report

Motion: M. Vaccaro
 Seconded: Mr. Monti
 Action taken: Motion carried

▪ **Submission of HIB Cases – June 2023**

Investigations

Confirmed Cases

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Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

None.

2. Finance

Motion: M. Vaccaro

Seconded: Mr. Monti

Action taken: Motion carried

Roll call: Yes- M. Vaccaro, Mr. Campbell, Mr. Monti [abstained on item 1], D. Vaccaro

1. Motion to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for June 2023 for a total of \$127,577.94 –Attachment 2.1
2. Motion to approve the Check Register for the month of May 2023 for \$782,261.14 - Attachment 2.2
3. Motion to approve the Certification of Implementation of Corrective Action Plan certifying that all corrective actions listed on the district's

- Corrective Action Plan for the fiscal year ending 2021-2022 have been fully implemented – Attachment 2.3
4. Motion to approve the use of State Contracted vendors for the 2023-2024 school year.
 5. Motion to approve the Payroll Check Register for May 31, 2023 for \$108,786.78 with gross pay wages of \$190,128.16 – Attachment 2.5
 6. Motion to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for June 2023 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
 7. Motion to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for June 2023 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
 8. Motion to authorize the submission of the Elementary and Secondary Education Act (ESEA) grant application for period July 1, 2023-September 30, 2024 and accept the grant award of these funds of \$178,026 for the 2023-2024 school year – Attachment 2.8
 9. Motion to authorize the submission of the Individuals with Disabilities Education Act (IDEA) application and accept the grant award of these funds for the 2023-2024 school year.
 10. Motion to approve the School Food Authority to School Food Authority Contract for Vended Meals between the Moonachie Board of Education and the Carlstadt-East Rutherford Board of Education for the 2023-2024 school year – Attachment 2.10
 11. Motion to approve the Strauss Esmay Associates, LLP Policy Alert and Support System renewal for the 2023-2024 school year – Attachment 2.11
 12. Motion to approve Educational Data Services, Inc. License and Maintenance for co-op school supply purchasing service for the 2023-2024 school year at \$355.00 quarterly payments – Attachment 2.12
 13. Motion to approve the purchase of 30 Meraki MR44 WiFi upgrades and 30 Meraki 5 year licenses for participation in E-Rate 80% reimbursement program - Attachment 2.13
 14. Motion to approve the Robert L. Craig School 2023 Graduation Awards and approve Daniel Chimbay as recipient of the Edward G. Terragni Memorial Scholarship Fund scholarship for 2023 in the amount of \$100.00, check #1031 Edward G. Terragni Memorial Scholarship Fund.
 15. Motion to approve the Robert L. Craig School 2023 Graduation Awards – Attachment 2.15
 16. Motion to approve the list of anticipated contracts as pursuant to PL 2015, Chapter 47; the Moonachie Board of Education intends to renew, award,

- or permit to expire during the 2023-2024 school year the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. Et. Seq. NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq – Attachment 2.16
17. Motion to accept the donation of 2 JBL JRX100 music speakers, model #JRX115-018942, donated by Colleen Conwell at the George Frey Center for the Arts of Fair Lawn, New Jersey.
 18. Motion to approve check #1366 from the Payroll Agency account for mentor fees to Joan Boniello in the amount of \$550.00.
 19. Motion to approve check #1367 from the Payroll Agency account for mentor fees to Jessica Sansone in the amount of \$1,000.00.
 20. Motion to approve the renewal of Realtime Information Technology Student Information System for the 2023-2023 school year – Attachment 2.20
 21. Motion to void check #1188 from the Milk & Lunch account due to clerical error and approve check #1189 to Payschools in the amount of \$1,431.00 for the annual cafeteria POS system.
 22. Motion to approve the J&J Gym Floors quote for the annual recoating of the gymnasium floors – Attachment 2.22
 23. Motion to approve the Renaissance Star Testing Subscription Renewal for the 2023-2024 school year – Attachment 2.23
 24. Motion to approve the Tuition Contract for Approved Private Schools For Students With Disabilities between the Moonachie Board of Education and ECLC of New Jersey for the 2023-2024 school year – Attachment 2.24
 25. Motion to approve the Cornell, Merlino, McKeever & Osborne, LLC Legal Services Agreement for the 2023-2024 school year – Attachment 2.25
 26. Motion to approve the White Rock Cybersecurity renewal for the 2023-2024 school year – Attachment 2.26
 27. Motion to accept the Treasurer's Report for month ending May 2023 – Attachment 2.27
 28. Motion to accept the Report of Secretary to the Moonachie Board of Education for month ending May 2023 – Attachment 2.28
 29. Motion to approve Ritco Security Systems Annual Cleaning, Testing and Inspection of Fire Alarm System – Attachment 2.29
 30. Motion for transfer of Current Year Surplus to Reserve

Note- there were two versions of the agenda; one included an item that was not before the Board and was not voted on ["Motion to accept the budgetary line-item transfers for May 2023 – Attachment 2.29 to follow"]. Attachment 2.29 was in reference to Ritco Security Systems.

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excel current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Moonachie Board of Education wishes to deposit a portion of anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Moonachie Board of Education has determined that an amount not to exceed the maximum amount of the District's Long Range Facility Plan is available for such purpose of transfer;

WHEREAS, the Moonachie Board of Education wishes to deposit a portion of anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Moonachie Board of Education has determined that (an amount not to exceed) \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Moonachie Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

3. Policy

Motion: Mr. Monti

Seconded: Mr. Campbell

Action taken: Motion carried

Roll call: M. Vaccaro, Mr. Campbell, Mr. Monti, D. Vaccaro

1. Motion to approve the School Security Drill Statement of Assurance – Attachment 3.1

2. Motion to approve the following revised policy:

P5512	Harassment, Intimidation, & Bullying	Revised
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4. Personnel

Motion: M. Vaccaro

Seconded: Mr. Campbell

Action taken: Motion carried

Roll call: M. Vaccaro, Mr. Campbell, Mr. Monti, D. Vaccaro

1. Motion to approve the Superintendent/Principal to emergent hire for personnel hired between June 7, 2023 – August 31, 2023 for school year 2023-2024.
2. Motion to approve a salary increase of 3.2% for all non-affiliated Moonachie Education Association staff members for the 2023-2024 school year.
3. Motion to approve Laurel Spadavecchia as Business Administrator/Board Secretary and Qualified Purchasing Agent for the 2023 -2024 school year – Attachment 4.3
4. Motion to reappoint the following Full-Time Secretarial Staff for the 2023-2024 school year – Attachment 4.4
5. Motion to reappoint the following Full-Time Business Office Administrative Staff for the 2023-2024 school year – Attachment 4.5
6. Motion to reappoint the following Part-Time Business Office Administrative Staff for the 2023-2024 school year – Attachment 4.6
7. Motion to reappoint the following Custodians for the 2023-2024 school year – Attachment 4.7
8. Motion to reappoint the following Classroom Aides for the 2023 -2024 school year – Attachment 4.8
9. Motion to reappoint the following School Aides for the 2023 -2024 school year – Attachment 4.9
10. Motion to reappoint the following Pre-School Classroom Aides for the 2023-2024 school year – Attachment 4.10
11. Motion to approve the following list of Substitute Teachers for the 2023-2024 school year at a per diem rate of \$100.00 – Attachment 4.11
12. Motion to approve the following Part-Time Secretarial Staff for the 2023-2024 school year – Attachment 4.12
13. Motion to reappoint Lucrezia Maurin as Attendance Officer/ Food Service Director/Facilities Administrative Assistant for the 2023-2024 school year – Attachment 4.13
14. Motion to approve the Car Allowance Agreement between the Moonachie Board of Education and Lucrezia Maurin, courier for the Robert L. Craig School for the 2023-2024 school year.
15. Motion to approve Susan Sartoga as Intervention Specialist at a rate of \$30.00 per hour for the 2023-2024 school year.
16. Motion to reappoint Ernest Turner as Treasurer of School Monies for the 2023-2024 school year at the annual fee of \$6500.00.

17. Motion to approve Frank Barber as Technology Teacher at step MA15 for an annual salary of \$93,595 for the 2023-2024 school year, pending outcome of the Criminal History Background Screening.
18. Motion to approve Melanie Vocaturo for summer clerical help at an hourly rate \$21.78 not to exceed \$1400.00.
19. Motion to approve Mercedes Haines as ESL & Interventionist at an annual salary of \$40,000.00 for the 2023-2024 school year.
20. Motion to approve the Superintendent evaluation for the 2022-2023 school year.
21. Motion to approve Jenna Millar for ABA programming for the Extended School Year Program at a rate of \$51.01, not to exceed 20 hours.
22. Motion to approve Lori Ann Schmatz as Teacher at step MA/1, effective August 28, 2023 for an annual salary of \$56,385 for the 2023-2024 school year.
23. Motion to approve SLEO III Shared Services Agreement, subject to attorney review.

5. Curriculum

Motion: M. Vaccaro

Seconded: Mr. Campbell

Action taken: Motion carried

Roll call: M. Vaccaro, Mr. Campbell, Mr. Monti, D. Vaccaro

1. Motion to approve the following workshop:

Destination	Date	Cost
NJCIE Summer Inclusion Leadership Conference Montclair State University, Montclair, NJ ~Danielle Abbruzzessi, Natasha Dillon, Taylor Trause	6/9/23	\$525.00

2. Motion to approve the submission of the Updated American Rescue Plan ESSER III LEA Safe Return Plan.

6. Facilities

Motion: Mr. Monti

Seconded: M. Vaccaro

Action taken: Motion carried

Roll call: M. Vaccaro, Mr. Campbell, Mr. Monti, D. Vaccaro

1. Motion to apply for approval of Toilet Room Facilities for Early Intervention, Pre-Kindergarten, and Kindergarten Classroom – Room 9 Multiply Disabled Program – K-2nd for the 2023-2024 school year for submission to the Executive County Superintendent – Attachment 6.1
2. Motion to apply for approval of Toilet Room Facilities for Early Intervention, Pre-Kindergarten, and Kindergarten Classroom – Room 11

- Multiply Disabled Program – K-2nd for the 2023-2024 school year for submission to the Executive County Superintendent – Attachment 6.2
3. Motion to apply for approval for Renewal of Temporary Instructional Space for the stage area of the gym to be used for instrumental music for the 2023-2024 school year for submission to the Executive County Superintendent – Attachment 6.3
 4. Motion to apply for Renewal of Temporary Instructional Space for the room of the cafeteria to be used for music for the 2023-2024 school year for submission to the Executive County Superintendent – Attachment 6.4
 5. Motion to approve the NJ Health Right to Know Survey for the 2022 Survey Year – Attachment 6.5
 6. Motion to approve the Weatherproofing Technologies, Inc Roof Repair Option #2 – Attachment 6.6
7. Old Business
Motion:
Seconded:
Action taken: No Old Business
8. New Business
Motion:
Seconded:
Action taken: No New Business
9. Information Items
 1. Average monthly attendance from 5/1/23 – 5/31/23 - Attachment 9.1
 2. Monthly report of attendance officer for the month ending May 2023 Attachment 9.2
10. Discussion Items
 1. Graduation is Tuesday, June 13, 2023, inside.
11. Public Comments
None
12. Adjournment
Motion: M. Vaccaro
Second: Mr. Campbell
Action Taken: Adjourned at 6:52 p.m.