

MOONACHIE BOARD OF EDUCATION  
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School Cafeteria  
October 14, 2014

Call to order by Board President      Meeting opened at 6:00 p.m.

Roll Call

Members Present: David Vaccaro, James Campbell, Charles Pallas, Sheila King and Melissa Rose

Members Absent: None

Also Present: Sue Anne Mather, Frank R. Scarafile, Allison Stager, Dennis McKeever, Board Attorney

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

- PRESENTATION – June 30, 2014 Financial Audit – Paul Lerch, CPA
- PRESENTATION - Students of the Month
- PRESENTATION – NJ ASK Student Achievements

1.

- Acceptance of Minutes of September 23, 2014 closed session and regular session, and Superintendent Report Minutes – Attachment 1.1  
Motion: Sheila King  
Seconded: James Campbell  
Action taken: All Ayes
- Acceptance of Correspondence  
Motion: None  
Seconded: None  
Action taken: None

- Superintendent’s Report

Motion: Melissa Rose

Seconded: Sheila King

Action taken: All Ayes

- Student of the Month – September 2014

<u>Student</u>	<u>Grade</u>
Hailey Friedman	1st
Madison Macalintal	5 <sup>th</sup>
Katelyn Spadavecchia	8 <sup>th</sup>

- Achievement Award Presentation to Students
- Review of District Test Scores - Attachment 1.2
- Review of District Goals and Objectives
- Report Violence and Vandalism – Attachment 1.3
- Review of future student activities

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public or about District employees.

2. Finance

Motion: Charles Pallas

Seconded: James Campbell

Action taken: All Ayes

1. Resolution to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for the month ended October 2014– Attachment 2.1
2. Resolution to approve the budgetary line-item transfers for September 2014 – Attachment 2.2
3. Resolution to acknowledge receipt of the monthly certification of the Business Administration/Board Secretary for September 2014 that no budgetary line item account has encumbrances and expenditures, which total exceed the amount appropriated by the Moonachie Board of education

4. Resolution to acknowledge receipt for the monthly certification of the Business Administrator/Board Secretary for September 2014 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year
5. Resolution to accept the Report of Secretary of the Moonachie Board of Education for September 2014 – Attachment 2.5
6. Resolution to approve Check Register for September 2014 – Attachment 2.6
7. Resolution to approve Treasurers Report for month ending September 30, 2014 – Attachment 2.7
8. Resolution to charge the following salary amounts to the 2014-2015 NCLB Title I grant for provision of Basic Skills instructional services:
 

Kathleen Kinsella	\$36,000
Martha Morales	<u>\$36,000</u>
	\$72,000
9. Resolution to approve contract between the Moonachie Board of Education and the South Bergen Jointure Commission for special education tuition for the 2014-2015 school year commencing September 25, 2014 – Attachment 2.9
10. Resolution to approve contract between the Moonachie Board of Education and the Bergen County Special Services School District for Education Enterprise for school year 2014-2015 – Attachment 2.10
11. Resolution to approve and adopt the Amendment to the Health Care Flexible Spending Account Funds for Carryover provision to provide for a carryover of up to \$500 of any remaining unused funds in the health FSA as of the end of the Plan year – Attachment 2.11
12. Resolution to approve Retailers Energy Management Corporation d/b/a Remco to conduct a preliminary regulatory audit of the district utility charges – Attachment 2.12
13. Resolution to accept Moonachie Board of Education Comprehensive Annual Financial Report (CAFR) and Auditor's Management Report (AMR) with no recommendations for the year ending June 30, 2014 – Attachment 2.13
14. Resolution to approve contract between the Moonachie Board of Education and the Ridgefield Board of Education for special education tuition for the 2014-2015 school year – Attachment 2.14
15. Resolution to approve the use of Ed Data Cooperative Bidding Vendors for the 2014-2015 school year – Atra Janitorial Supply, Inc., WB Mason and vendors listed on the attachment 2.15

16. Resolution to approve the use of Middlesex Regional Education Services Commission Cooperative Bidding Vendors for the 2014-2015 school year – CDW-G

3. Policy:

Motion: Sheila King

Seconded: Melissa Rose

Action taken: All Ayes

1. Resolution to approve the School Bus Emergency Evacuation Drill Report (in accordance with N.J.A.C. 6A:27 – 11.2) as follows: On Monday, September 29, 2014 at 8:10 a.m. all bus students participated in a bus emergency evacuation drill. The drill took place in the front of the school and included Bus 1 and 2. Mr. Frank Scarafile supervised the drill with assistance from staff members:  

Jules Villani and Patricia Schomaker
2. Resolution to approve the first reading of the following revised policies and regulations - Attachment 3.2

#P1522	School-level Planning (M) (Abolished)
#P5305	Health Services Personnel (Revised)
#P5306 & #R5306	Health Services to Nonpublic Schools
#P5308 & #R5308	Student Health Records
#P5310 & #R 5310	Health Services
#P5359	Screening for Dyslexia –(New)
#P5530 & #R5530	Substance Abuse
#P5600 & #R5600	Student Discipline/Code of Conduct
#P5756	Transgender Students (New)

#P8505	Wellness Policy/Nutrient Standards for Meals and Other Foods
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4. Personnel

Motion: James Campbell

Seconded: Charles Pallas

Action taken: All Ayes

1. Resolution to approve the following workshops:

<b>Workshop</b>	<b>Date</b>	<b>Attendee</b>	<b>Cost</b>
Bergen County Technical Schools Admissions Committees	10/1/14	Val Kenny	No Cost
Response to Intervention, New Brunswick, NJ	12/3/14	Allison Stager	\$229.00
Smartboard for Intermediate Users Workshop	10/14/2014	Joshua Frisch	\$100.00 plus travel
NJ Division for Early Childhood	10/24/2014	Katie Reilly	No Cost

2. Resolution to approve Louanne Patrick Sincavage as a Substitute Teacher –for the School Year – 2014-2015 - Salary – \$85.00 per day – Subject to the satisfactory completion of the criminal history checked required by law and certificates.

3. Resolution to approve the Superintendents Merit Goals – School year 2014-2015 – Attachment 4.3

5. Curriculum

Motion: Charles Pallas

Seconded: Melissa Rose

Action taken: All Ayes

1. Resolution to approve the 2014-2015 Moonachie School District Nursing Services Plan – Attachment 5.1

2. Resolution to approve the District Goals and Objectives – Short and Long Term – School Year 2014-2015 – Attachment 5.2

6. Facilities  
Motion: Sheila King  
Seconded: James Campbell  
Action taken: All Ayes
  1. Resolution to approve the YMCA Agreement – 21<sup>st</sup> Century Grant – Attachment 6.1
  
7. Old Business  
Motion: None  
Seconded: None  
Action taken: None
  
8. New Business  
Motion: None  
Seconded: None  
Action taken: None
  
9. Information Items
  1. Monthly Report of Attendance Officer for the month of September 2014 Attachment 9.1
  2. Average Monthly Attendance from 9/1/14 - 9/30/14 – Attachment 9.2
  
10. Discussion Items
  - Sheila King reported on Wood-Ridge passing a referendum for improvements to their schools.
  
11. Public Comments
  - Greg Keelen reported on MEA accomplishments from their members, namely Nicole Rose, Kindergarten teacher, engaging students in talk in lieu of touch.
  - Rhonda Collazo inquired as to cleaning classrooms, desks, cafeteria tables due to virus outbreaks. Frank Scarafile responded that we are on top of cleaning procedures in school and instructing students on home hygiene as well.
  - Betty Paladino asked how the lunch program was working out. Frank Scarafile replied it has worked out the kinks and is now running much smoother.
  - Laurie Spadavecchia asked how STEM labs work. Frank Scarafile responded that the South Bergen Jointure Commission is holding the labs at

their facilities and our students and staff visit throughout the year. Approximately two trips per marking period for each class. Hoping for a rewarding experience.

- Al Rapella inquired as to repairing conditions of school fields. David Vaccaro, Board President, indicated building and grounds committee will look into it.

12. Adjournment at 9:00 pm

Motion: Sheila King

Seconded: Melissa Rose

Action taken: All Ayes

Returned to Closed at 8:45 p.m. to 9:00 p.m.

Motion: Sheila King

Seconded: Melissa Rose

Action taken: All Ayes

Respectfully submitted,

Sue Anne Mather

Board Administrator/Board Secretary