

MOONACHIE BOARD OF EDUCATION  
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

June 14, 2016

Call to order by Board President      Meeting opened at 5:30 p.m.

Roll Call

Members Present: David Vaccaro, James Campbell, Charles Pallas, Sheila King and Melissa Rose

Members Absent: None

Also Present: Sue Anne Mather, Dr. Jonathan Ponds, Allison Stager and Dennis McKeever, Esq. Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

Presentation – Dedication of Conference Room at Robert L. Craig School to Charles Pallas.

1.

- Acceptance of Minutes of May 10, 2016 closed sessions, regular session, and Superintendent Report Minutes and Special Meeting May 31, 2016 – Attachment 1.1

Motion: James Campbell

Seconded: Charles Pallas

Action taken: All Ayes

- Acceptance of Correspondence

Motion: None

Seconded: None

Action taken: None

- Superintendent’s Report

Motion: Sheila King

Seconded: Melissa Rose

Action taken: All Ayes

- Student of the Month – June 2016

<u>Student</u>	<u>Grade</u>
Izabella Gutierrez	1 <sup>st</sup>
Hanssel Veras	5 <sup>th</sup>
Katie Macalintal	8 <sup>th</sup>

- Submission of HIB Cases – June 2016

<u>Investigations</u>	<u>Confirmed Cases</u>
2	0

- District Goals and Objectives Review – Tabled to July 2016 meeting.
- Mr. Pallas read the attached memo – Attachment 1.1

- Public Comments(Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

- Greg Keelen thanked Mr. Pallas for 40 years of dedication to the students, staff and community for serving as a Moonachie Board of Education trustee.
- Greg Keelen thanked Phil Facendola for 44 years of service to the students and community of Moonachie as the physical education teacher at the Robert L. Craig School.
- Greg Keelen congratulated Katie Macalintal on achieving status of valedictorian of the Class of 2016 at the Robert L. Craig School. She is an outstanding student and wished her well in her high school years and future.

- Mr. Charles Pallas stated that he was on the Moonachie Board of Education as a Trustee when Mr. Phil Facendola was both hired and retired.
- Kathy Kinsella thanked Mr. Charles Pallas on behalf of the Moonachie Borough Mayor and Council for his 40 years of devotion and dedication to the staff, students and community.

2. Finance

Motion: Charles Pallas

Seconded: Sheila King

Action taken: All Ayes

Tabled# 23

1. Resolution to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for the month ended June 2016 – Attachment 2.1
2. Resolution to approve Check Register for the month of May 2016 – Attachment 2.2
3. Resolution to approve the budgetary line-item transfers for May 2016 – Attachment 2.3
4. Resolution to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for May 2016 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
5. Resolution to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for May 2016 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year.
6. Resolution to accept the Report of the Secretary of the Moonachie Board of Education for May 2016 – Attachment 2.6
7. Resolution to accept the Treasurers Report for May 2016 – Attachment 2.7
8. Resolution to approve Bills List for Milk and Lunch Account for the month of May 2016–Attachment 2.8
9. Resolution to approve contracts between the Moonachie Board of Education and the High Point School of Bergen County for high school special education tuition for the 2016-2017school year - Attachment 2.9
10. Resolution to approve Breakfast and Lunch Program Meal Prices for the 2016-2017 School Year – Breakfast - \$ 2.00 Lunch – \$3.00

11. Resolution to approve special education tuition contract between the Moonachie Board of Education and the Children's Therapy Center Upper School for the 2016-2017 school year – Attachment 2.11
12. Resolution to approve withdrawal from the Maintenance Reserve Account in the amount of \$98,292.34 for the parking lot paving project paving and engineering fees – Attachment 2.12
13. Resolution to approve Cooperative Pricing Agreement between the Hunterdon County Educational Services Commission and the Moonachie Board of Education for the purchase of goods and services – Attachment 2.13
14. Resolution to approve Blackboard to provide licensed software, support and/or services for the period May 1, 2016 through June 30, 2016 in the amount of \$1,290.00 – Attachment 2.14
15. Resolution to approve Blackboard to provide licensed software, support and/or services for the period July 1, 2016 through June 30, 2017 in the amount of \$2,856.00 – Attachment 2.15
16. Resolution to approve contract between the Moonachie Public Schools and Stepping Stone School for special education tuition for the period May 11, 2016 through June 9, 2016 – Attachment 2.16
17. Resolution to approve Amendment to the Agreement between the Moonachie School District and Delta Dental of New Jersey, Inc. for dental insurance for the period July 1, 2016 through June 30, 2018 – Attachment 2.17
18. Resolution to approve Renewal of Membership in the School Alliance Insurance Fund (SAIF) for the period of three years beginning July 1, 2016 and ending July 1, 2019 – Attachment 2.18
19. Resolution to approve contracts between the South Bergen Jointure Commission and the Moonachie Board of Education for Contracted Services for Home Instruction – Attachment 2.19
20. Resolution to approve the School Staffing Agreement between the Moonachie Board of Education and Preferred Home Health Care & Nursing Services, Inc. for Nursing Services for the 2016-2017 school year – Attachment 2.20
21. Resolution to approve the contract between the Moonachie Public Schools and Stepping Stone School for special education tuition for the 2016-2017 school year commencing July 5, 2016 – Attachment 2.21
22. Resolution to accept the donation from an anonymous donor for the Chess Club in the amount of \$1500.00
23. Resolution to approve contract between the Essex Campus Academy and the Moonachie Board of Education to summer 2016 tuition –

commencing July 5, 2016 – Attachment to follow 2.23 – Tabled to July 2016 meeting.

24. Resolution to approve participation in coordinated transportation with the Warren County Special Services School District for the 2016-2017 school year including a 4% administrative fee– Attachment 2.24

25. Resolution to authorize Sue Anne Mather to sign the Ed-Data Purchase Orders through July 31, 2016.

3. Policy

Motion: Charles Pallas

Seconded: Sheila King

Action taken: All Ayes

1. Resolution to approve the School Bus Emergency Evacuation Drill report (in accordance with N.J.A.C. 6A:27-11.2) as follows: On May 24, 2016, between 8:10-8:20 a.m., all bus students in the Robert L. Craig School, 20 West Park Street, Moonachie, participated in a bus emergency evacuation drill. The drill took place in the front of the school. Allison Stager, Director of Curriculum and Instruction, supervised the drill.

4. Personnel

Motion: Melissa Rose

Seconded: Sheila King

Action taken: All Ayes

1. Resolution to reappoint the following Classroom Aides, for the 2016-2017 school year – Attachment - 4.1

2. Resolution to reappoint the following School Aides, for the 2016-2017 school year – Attachment – 4.2

3. Resolution to reappoint the following tenured secretarial staff, for school year 2016-2017. – Attachment 4.3

4. Resolution to appoint the following non-tenured secretarial staff, for the school year 2016-2017 – Attachment 4.4

5. Resolution to appoint the following non-tenured secretarial staff, from part-time to full-time for school year 2016-2017. – Attachment 4.5

6. Resolution to approve the following staff for After School Programs 2016-2017 – Attachment 4.6

7. Resolution to approve the following staff to work in the 2016 Extended School Year Program from July 6, 2016 to July 28, 2016 (Monday through Thursday) and Staff Orientation Day (Teachers Only) on June 20, 2016, on an hourly basis – Attachment 4.7

8. Resolution to approve the following to work in the Summer Tutoring

Program (June 22, 2016 – July 29, 2016 8:30 a.m. – 12:30 p.m.  
Mon. Tues. Wed. & Fri) - Attachment 4.8

9. Resolution to approve the resignation of Christine Lomio – effective June 30, 2016 – Attachment 4.9
10. Resolution to approve Lisa Maria Perez change from .5 - 6<sup>th</sup> Grade Language Arts Teacher – Salary \$24,522.50 to full-time Middle School Language Arts Teacher – BA Step 1 Salary – \$49,045.00 - \*Salary to be adjusted pending outcome of MEA salary guide for 2016-2017 School Year.
11. Resolution to approve Janice Mawdsley change from Middle School Language Arts Teacher to 5<sup>th</sup> Grade Teacher – School Year 2016-2017.
12. Resolution to approve Rosa Cabrera change from 5<sup>th</sup> Grade Teacher to 1<sup>st</sup> Grade Teacher – School Year 2016 -2017
13. Resolution to approve (2) Math Teachers – MA – Step 1 – Salary \$53,950\* for school year 2016-2017 – pending criminal history report - \*Salary to be adjusted pending outcome of MEA salary guide for 2016-2017 School Year

5. Curriculum

Motion: None

Seconded: None

Action taken: None

6. Facilities

Motion: Sheila King

Seconded: Melissa Rose

Action taken: All Ayes

Tabled# 4

1. Resolution to apply for approval of Toilet Room Facilities For Early Intervention, Pre-Kindergarten, and Kindergarten Classroom – Room 11 Multiply Disabled Program – K-2<sup>nd</sup> for the 2016-2017 school year for submission to the Executive County Superintendent – Attachment 6.1
2. Resolution to apply for approval for renewal of temporary instructional space for the stage in gym to be used for instrumental music for the 2016-2017 school year for submission to the Executive County Superintendent – Attachment 6.2
3. Resolution to apply for renewal of temporary instructional space for the room off the cafeteria to be used for music for the 2016-2017 school year for submission to the Executive County Superintendent – Attachment 6.3
4. Water Testing – Results – Attachment to follow

7. Old Business  
Motion: None  
Seconded: None  
Action taken: None
8. New Business  
Motion: None  
Seconded: None  
Action taken: None
9. Information Items
  1. Monthly Report of Attendance Officer – May 2016 – Attachment 9.1
  2. Average Monthly Attendance from 5/1/16 – 5/31/16 – Attachment 9.2
10. Discussion Items
11. Public Comment
  - Mr. Pallas - Thanked Sue Anne Mather for her excellent performance during her 12 years as School Business Administrator receiving no audit recommendations during her tenure – Great Job!!! We will miss her.
12. Adjournment at 7:10 pm  
Motion: Sheila King  
Seconded: Charles Pallas  
Action taken: All Ayes

Respectfully submitted,

Sue Anne Mather  
Board Administrator/Board Secretary